



UK Visas
& Immigration

EEA(FM)

Version 01/2015

Application for a registration certificate or residence card as the family member of a European Economic Area (EEA) or Swiss national

This form is to be used for applications made on or after 30 January 2015
Any further reference on this form to EEA nationals includes Swiss nationals.

Who this form is for

Use this application form if you wish to apply for a registration certificate (if you're an EEA national) or residence card (if you're a non-EEA national) as:

- the family member of a relevant EEA national,
- a person who is no longer the family member of a relevant EEA national but you've retained your right of residence under EU law, or
- the family member of a British citizen who has worked or been self-employed in another EEA member state ('Surinder Singh' judgment).

'Relevant EEA national' means an EEA national who is (or was) in the UK as a 'qualified person' (worker, self-employed, self-sufficient, student, or jobseeker) or has a permanent right of residence in the UK under the EEA Regulations.

Which family members can apply on this form?

If the relevant EEA national only has a right to reside in the UK as a student, you must be the:

- spouse or civil partner of the EEA national, or
- dependent child of the EEA national, or of their spouse/civil partner.

In all other cases, you must be the:

- spouse or civil partner of the relevant EEA national/British citizen,
- child or grandchild of the relevant EEA national/British citizen, or of their spouse/civil partner, and be aged under 21 or dependent, or
- dependent parent or grandparent of the relevant EEA national/British citizen, or of their spouse/civil partner.

Other relatives and unmarried partners

If you're related to the relevant EEA national in any other way (for example, you're their brother, sister, aunt, uncle, cousin, nephew, niece) or if you're their unmarried partner, you will need to apply as an 'extended' family member and should complete form EEA(EFM) instead.

Derivative right of residence

Do not complete this form if you're claiming to have a 'derivative' right of residence as a primary carer, or as the child of a former EEA worker, under the judgments of Chen, Ibrahim & Teixeira, or Zambrano. Complete form DRF1 instead. For further information, see:

<http://www.gov.uk/derivative-right-residence>

The fee

There is a fee of £55 for each person applying for a registration certificate or residence card. If you do not pay the fee, your application will be invalid and returned to you without consideration. See the payment guidance notes, enclosed with this form, for further information.

Children aged under 21

You can include dependent children of the relevant EEA national/British citizen, or of their spouse or civil partner, in section 3 of this application form, provided the children are aged under 21.

Please note that you must pay an additional £55 for each child you include on this form.

In all other cases, each family member who wishes to apply for a registration certificate or residence card must complete their own application form and pay the specified fee.

Completing the application form

Complete all relevant sections of the form as directed. Use a black pen and write names, addresses and similar details in capital letters. In sections where you're asked to give your personal details and address, leave a space between each name and each part of the address.

You must also send the relevant evidence as specified in section 20 of this form.

Only complete the sections of the form that are relevant to you. If a section does not apply to you, leave it blank.

To save paper, postage and storage costs, we recommend that you only print and send us the:

- front page of the form, and
- sections of the form that you have actually completed (including the payment section).

Where to send your completed application

You cannot apply in person at our Premium Service Centres. You must send your completed application form, supporting documents, and payment of £55 (for each applicant) to the address below:

Home Office – EEA applications

PO Box 590

Durham, DH99 1AD

Sending it to any other address will delay your application.

Payment Guidance

The Fee

There is a fee of £55 for this application.

If you wish to include any children aged under 21 on this application form (see section 3), the fee increases by £55 for each child included.

Number of applicants	Fee
You, no children	£55
You and 1 child	£110
You and 2 children	£165
You and 3 children	£220
You and more than 3 children	Add £55 to the amount above for each additional child

Other family members must each complete their own application form and pay the specified fee.

Please note that your application will be rejected as invalid if you do not pay the specified fee.

Applications made on this form may not be made in person at the Premium Service Centre of the Home Office.

How you can pay

You can pay by any of the following methods:

- Cheque/Bankers Draft
- Postal Order
- Credit card - Mastercard, Visa (including Electron) or American Express (Amex)
- Debit card - Delta, Maestro* (including Solo)

* Maestro - We can accept only Maestro cards issued in the UK.

Please note that when making large or multiple payments using your credit card, the anti-fraud measures that banks operate sometimes stop the full payment being taken. This can happen for a number of reasons. To prevent this you may inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application. Please be aware that not all banks offer this service.

Cheques and postal orders

You must make the cheque or postal order payable to 'Home Office' and cross the cheque or postal order A/C Payee only. Please write the full name and date of birth of the applicant on the back of the cheque and/or each postal order and keep the postal order receipt(s). Please make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly. Attach your cheque or postal order(s) to the front of the application form.

Completing the payment details page

To ensure that your payment is processed without any delay, please follow this guidance when completing the Payment Details section.

1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

3 This should be the full name of the main applicant as given in his or her passport or travel document.

4 Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.

5 If you do not select a fee then we cannot take a payment and your application will be rejected as invalid.

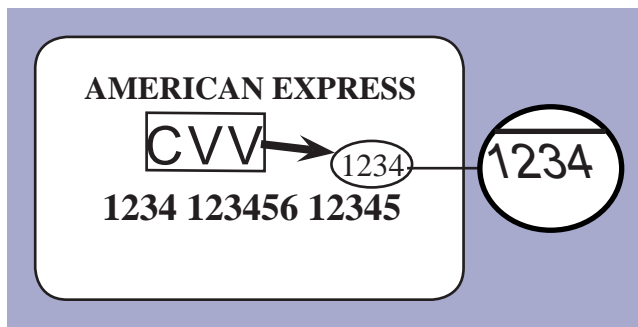
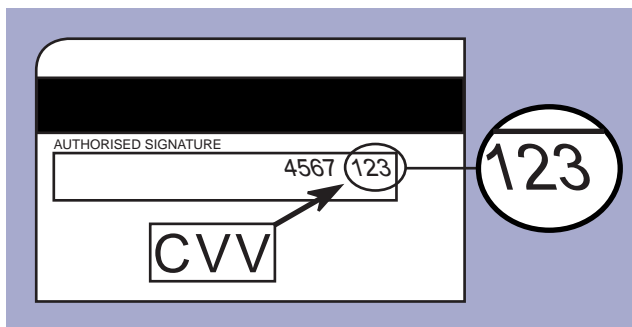
9 The name as displayed on the credit/debit card

10 Card number - this is the long number across the centre of the card

11 The card security number is a three-digit security code known as the card verification value (CVV). It consists of the last three numbers on the signature strip on the back of the card as shown below. For Amex the security code consists of 4 digits and is found on the front of the card.

If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

12 Cardholder's signature - the person named on the credit/debit card must sign and date these sections.



Consideration process

- If the payment submitted does not cover the full cost of your application, it will be an invalid application and the form, together with any documentation submitted, will be returned to you.
- The fee charged is for the processing and consideration of the application. This fee will be payable once the application form is received by the Home Office or its payment processing agent, regardless of the outcome of the application.
- We cannot begin the consideration process until the payment has cleared. We allow 5 working days for payments made by cheque to clear, credit/debit cards and postal orders will clear immediately.

Please complete this page in block capitals and black ink after first reading the payment guidance. It is mandatory to complete this section. If it is not complete, the application will be invalid and will be returned to you.

[illegible][illegible][illegible]

D	D		M	M		Y	Y	Y	Y
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£220

£

Banker's draft ☐

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-

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Delta ☐[illegible][illegible]

available

Date _____

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Section 1 - Applicant's details

You must complete this section as required. If you do not, your application may be delayed or even refused.

Document applied for

1.1 Which document are you applying for? Please tick:

☐ I'm an EEA national and I'm applying for a registration certificate

☐ I'm a non-EEA national and I'm applying for a residence card

Photographs - You must provide two recent identical photographs of yourself with your full name on the back of each one. Please place the photographs in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please make sure that the staple or paper clip does not damage or mark the photographs.

All photographs must be as specified in the photograph guidance. A copy of the photograph guidance can be found at: www.gov.uk/photos-for-passports

Your name

1.2 Your title - please tick

Mr Mrs Miss Ms Master Other (Please state)

1.3 Your full name as shown in your passport, travel document or EEA national identity card

[illegible]

1.4 Surname or family name as shown in your passport, travel document or EEA national identity card

[illegible]

1.5 Any other name(s) by which you are or have been known

Name(s)	Dates during which you have used this/these name(s)

1.6 If you have changed your name, why did you change it?

Marriage/civil partnership ☐ Divorce ☐

Other (please state)	
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Your gender and relationship status

1.7 What is your gender? Male ☐ Female ☐

1.8 What is your relationship status?

Married ☐ Dissolved civil partnership ☐

Civil partner ☐ Surviving civil partner ☐

Single ☐ Unmarried partner ☐

Divorced ☐ Separated ☐

Widow / widower ☐ Separation order ☐

Your date of birth, place of birth and nationality

1.9 Your date of birth

1.10 Village, town or city of birth

[illegible]

1.11 Country of birth

[illegible]

1.12 Your current nationality (as stated in your passport, travel document or national identity card)

[illegible]

1.13 Do you currently hold, or have you ever held, any other nationality or citizenship?

Yes ☐

No ☐

1.14 If yes, please give details below:

Nationality or citizenship	Dates held	
	From (DD/MM/YYYY)	To (DD/MM/YYYY)*

* If you still hold the relevant nationality or citizenship, please write 'present'.

Your passport or national identity card

1.15 Please give details of your current passport, travel document or (if you are an EEA national) national identity card in the table below.

	Passport or travel document	National identity card (EEA national only)
Document reference number		
Place of issue		
Issuing authority		
Date of issue		
Expiry date		

1.16 Are you submitting a valid passport, travel document or (if you are an EEA national) national identity card with this application?

Yes, valid passport ☐

Yes, valid travel document ☐

Yes, valid national identity card ☐

No ☐

1.17 If you have answered no to question 1.16, please say why not in the box below and submit any relevant supporting evidence

Reason(s) for not submitting a valid passport, travel document or national identity card:

Unless your valid passport, travel document or national identity card is already with the Home Office, you must also submit alternative evidence of your identity and nationality. Please say what this evidence is in the box below

Please note: we will only accept alternative evidence of your identity and nationality if you can show that you are not able to submit a valid passport, travel document or national identity card due to circumstances beyond your control.

Your personal reference numbers

1.18 Home Office reference number(s):

[illegible]

1.19 UK national insurance number:

[illegible]

1.20 Biometric residence permit number:

[illegible]

1.21 Residence card number:

[illegible]

1.22 Any other Home Office reference number:

[illegible]

If you do not have any of the above reference numbers, please write 'N/A' (not applicable) in the relevant box or leave it blank.

Your contact details

1.23 Your home address in the UK:

[illegible]

1.24 Your name and address in the UK for all correspondence if different from your home address:

[illegible]

1.25 Is the address in 1.24 the address of your representative or authorised immigration adviser?

7

1.26 If you have answered yes to question 1.25, how is your representative authorised? if you are not sure, ask your representative.

☐ Regulated by the Office of the Immigration Services Commissioner (OISC)

OISC reference number:

☐ Regulated by the Law Society or other relevant professional body or regulator☐ Registered or authorised in an EEA state☐ Supervised☐ Exempt, or employed or supervised by an exempt person☐ Specified by Order☐ I don't know

1.27 Your home/daytime telephone number

[illegible]

1.28 Your mobile number if you have one

[illegible]

1.29 Your email address and that of your representative if you have one. Please write your email address clearly in block capitals and note that we can only send updates to the email address you provide.

Your email address:

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Your representative's email address:

The Home Office or person's acting on behalf of the Home Office may use the above email address(es) to communicate with you about your application. You must check your email account at regular intervals and respond to any further information requests as soon as possible.

Other family members of the EEA national applying at the same time as you

1.30 If you have, or the relevant EEA national has, any other family members (including extended family members) applying for European residence documentation at the same time as you (other than children named in section 3 of this application form), please enter their details in the table on the next page. This will help us keep your applications together. Continue on a separate sheet if necessary.

Please note that each family member must complete their own application form and pay the specified application fee.

We strongly recommend that you enclose all applications in the same envelope if you want them to be considered together.

Full name	Nationality	Date of birth (DD/MM/YYYY)	Application form used or document applied for

Now go to section 2.

Section 2 - Your sponsor

Complete this section with details of your sponsor. In this section, and on the rest of this form (unless otherwise stated), 'sponsor' means the person who is your:

- EEA national family member who is a qualified person or has permanent residence,
- EEA national former family member who was a qualified person or had permanent residence (if you're applying in the retained right of residence category), or
- British citizen family member who has exercised free movement rights in an EEA state other than the UK (if you're applying under the Surinder Singh judgment).

Photographs - Enclose at least one passport-sized photograph of your sponsor with their full name written clearly on the back.

Please place the photograph(s) in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please make sure that the staple or paper clip does not damage or mark the photograph(s).

All photographs must be as specified in the photograph guidance. A copy of the photograph guidance can be found at: www.gov.uk/photos-for-passports

If you cannot provide a photograph of your sponsor because they have died, left the UK, or you're unable to contact them, tick the box opposite

7

Your sponsor's name

2.1 Title - please tick

(Please state)

Mr

1

Mrs

Miss

Ms

Master

7

Other

2.2 Full name as shown in their passport or national identity card

[illegible]

2.3 Surname or family name as shown in their passport or national identity card

[illegible]

2.4 Any other name(s) they are or have been, known by

Name(s)	Dates during which they have used this/these name(s)

2.5 If they have changed their name, why did they change it?

Marriage/civil partnership ☐ Divorce ☐

Other (please state)	
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Your sponsor's gender and relationship status

2.6 What is their gender? Male ☐ Female ☐

2.7 What is their relationship status?

Married ☐ Dissolved civil partnership ☐

Civil partner ☐ Surviving civil partner ☐

Single ☐ Unmarried partner ☐

Divorced ☐ Separated ☐

Widow / widower ☐ Separation order ☐

Your sponsor's date of birth, place of birth and nationality

2.8 Date of birth

2.9 Village, town or city of birth

[illegible]

2.10 Country of birth

[illegible]

2.11 Their current nationality (as stated in their passport or national identity card)

[illegible]

2.12 Do they currently hold, or have they ever held, any other nationality or citizenship?

Yes ☐No ☐

2.13 If Yes, please give details below:

Nationality or citizenship	Dates held	
	From (DD/MM/YYYY)	To (DD/MM/YYYY)*

* If you still hold the relevant nationality or citizenship, please write 'present'.

Evidence of your sponsor's identity and nationality

2.14 Please give details of your sponsor's current passport or national identity card in the table below.

	Passport	National identity card
Document reference number		
Place of issue		
Issuing authority		
Date of issue		
Expiry date		

2.15 Are you submitting your sponsor's valid passport or national identity card with this application?

Yes, valid passport

☐

Yes, valid national identity card

☐

No

☐

2.16 If you have answered no to question 2.15, please say why not below.

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You must also submit alternative evidence of your sponsor's identity and nationality. Please say what this is below.

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Your sponsor's personal reference numbers

2.17 Home Office reference number(s):

[illegible]

2.18 UK national insurance number:

[illegible]

2.19 Registration certificate number:

[illegible]

2.20 Document certifying permanent residence number:

[illegible]

2.21 Any other Home Office reference number:

[illegible]

If your sponsor does not have any of the above reference numbers, please write 'N/A' (not applicable) in the relevant box or leave it blank.

Your sponsor's contact details

2.22 Please give your sponsor's home address in the UK, if different from the address given in section 1.

[illegible]

Now go to section 3 if you wish to include children on this application form.

Otherwise, go to section 4.

Section 3 - Children aged under 21 applying with you

Complete this section with details of any children of the sponsor, or of the sponsor's spouse or civil partner, who are aged under 21 and who wish to be considered for a registration certificate or residence card at the same time as you.

Please note that you must pay an additional £55 for each child included on this form. See the payment guidance notes for details.

If there is more than one child you wish to include on this application form, you can photocopy this section, or print another copy of it, complete it for each child, and enclose the completed section(s) with your application.

Note: if you're the 'main' applicant named in section 1 of this form and you're a child of the sponsor or of the sponsor's spouse/civil partner who is aged under 21, do not complete this section with your details – complete section 6 instead. Only complete this section with details of other children of the sponsor, or of the sponsor's spouse/civil partner, who are aged under 21.

3.1 Please confirm the number of children you wish to include in this section

Child 1

Document applied for

3.2 Which document is the child applying for? Please tick:

☐ Registration certificate (child is an EEA national)

☐ Residence card (child is a non-EEA national)

Photographs - You must provide two recent identical photographs of each child with his or her full name on the back of each one. Please place the photographs in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please place the photographs in a small sealed envelope and attach it across this box with a staple or paper clip at the right-hand side.

Please make sure that the staple or paper clip does not damage or mark the photographs.

All photographs must be as specified in the photograph guidance. A copy of the photograph guidance can be found at: www.gov.uk/photos-for-passports

Child's name

3.3 Title - please tick

(Please state)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Master ☐ Other

3.4 Full name as shown in the child's passport travel document or EEA national identity card

[illegible]

3.5 Surname or family name as shown in the child's passport, travel document or EEA national identity card

[illegible]

3.6 Any other names the child is, or has been, known by:

Name(s)	Dates during which they have used this/these name(s)

3.7 If the child has changed his or her name, why did he or she change it?

Marriage/civil partnership ☐ Divorce ☐

Other (please state)

--

The child's gender and relationship status

3.8 What is the child's gender? Male ☐ Female ☐

3.9 What is the child's relationship status?

Married ☐

Dissolved civil partnership

Civil partner ☐

Surviving civil partner ☐

Single ☐

Unmarried partner ☐

Divorced ☐

Separated ☐

Widow / widower ☐

Separation order ☐

Child's date of birth, place of birth and nationality

3.10 Date of birth

D	D		M	M		Y	Y	Y	Y
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[illegible][illegible][illegible]

Yes ☐

No ☐

Nationality or citizenship	Dates held	
	From (DD/MM/YYYY)	To (DD/MM/YYYY)*

Child's passport, travel document or national identity card

	Passport or travel document	National identity card (EEA national only)
Document reference number		
Place of issue		
Issuing authority		
Date of issue		
Expiry date		

Yes, valid passport ☐

Yes, valid national travel card ☐

Yes, valid national identity card ☐

No ☐

3.18 If you have answered no to question 3.17, please say why not below and submit any relevant supporting evidence.

Reason(s) for not submitting a valid passport, travel document or national identity card:

Unless the child’s valid passport, travel document or national identity card is already with the Home Office, you must also submit alternative evidence of the child’s identity and nationality. Please say what this evidence is in the box below.

Please note: we will only accept alternative evidence of the child’s identity and nationality if you can show that you are not able to submit a valid passport, travel document or national identity card for the child due to circumstances beyond his or her control.

The child’s personal reference numbers

3.19 Home Office reference number(s):

3.20 UK national insurance number:

3.21 Registration certificate number:

3.22 Document certifying permanent residence number:

[illegible]

Child's contact details

[illegible]

Parental responsibility for the child

	Mother/parent 1	Father/parent 2
Full name		
Date of birth		
Nationality		

3.26 Does the child currently live with both parents named in question 3.25?

Yes ☐ No ☐

Additional questions

3.29 List all languages the child is familiar with

3.30 If the child was not born in the UK, when did they enter the UK?

D

D

M

M

Y

Y

Y

Y

or

Born in the UK

3.31 Has the child ever lived in any country other than the UK?

YesNo

If yes, please give details below:

3.32 Is the child currently working (including self-employment) in the UK?

YesNo

If yes, please give details below:

Name and address of employer or business	Number of hours normally worked each week	Wages per week/ month* (please specify)	Date this employment started

* Give the figure before any deductions for tax, national insurance or other regular deductions.

3.33 Is the child currently in education (including school, college, university, or vocational training)?

Yes ☐ No ☐

If yes, please give details below:

Name and address of educational establishment	Name of course or qualification	Course start date	Course end date

Now go to section 4.

Section 4 - About your application

Complete this section to indicate the basis on which you're applying for a registration certificate or residence card. Make sure you answer both questions in this section and make a note of the sections of the form you must complete.

Your relationship to your sponsor

4.1 How are you (the person named in section 1) related to your sponsor named in section 2?

Note 1: if you're applying on the basis of a retained right of residence, indicate how you were related to them before your sponsor died or left the UK, or before your/their marriage or civil partnership ended in divorce, annulment or dissolution.

- | | |
|---|---|
| <input type="checkbox"/> Spouse – complete section 5 | <input type="checkbox"/> Civil partner – complete section 5 |
| <input type="checkbox"/> Child aged under 21 of the sponsor, or of the sponsor's spouse or civil partner – complete section 6 | <input type="checkbox"/> Grandchild (see Note 2) aged under 21 of the sponsor, or of the sponsor's spouse or civil partner – complete section 6 |
| <input type="checkbox"/> Dependent child aged 21 or over of the sponsor, or of the sponsor's spouse or civil partner – complete section 7 | <input type="checkbox"/> Dependent grandchild aged 21 or over (see Note 2) of the sponsor, or of the sponsor's spouse or civil partner – complete section 7 |
| <input type="checkbox"/> Dependent parent (see Note 2) of the sponsor, or of the sponsor's spouse/civil partner – complete section 7 | <input type="checkbox"/> Dependent grandparent (see Note 2) of the sponsor, or of the sponsor's spouse or civil partner – complete section 7 |

Note 2: if your sponsor is an EEA national and only has a right to reside as a student, you can only qualify as their family member if you're their spouse or civil partner, or their (or their spouse or civil partner's) dependent child. Other relatives (including grandchildren, parents and grandparents) of students must qualify as 'extended' family members and should apply on form EEA(EFM) instead.

Category of application

4.2 Which category are you applying under? Please tick and complete the relevant sections as indicated (see also Note 3).

- ☐ I was previously the family member of a relevant EEA national (named in section 2) and have retained my right of residence because the EEA national has died or left the UK, or my/their marriage or civil partnership has ended in divorce, annulment or dissolution.

Complete section 8, then section 10 (if the sponsor has or had permanent residence), then sections 18, 19, 20 and 21.

- ☐ I am the family member of a British citizen (named in section 2) who has exercised free movement rights as a worker or self-employed person in an EEA state other than the UK ('Surinder Singh' route)

Complete section 9, then sections 19, 20 and 21.

- ☐ I am the family member of an EEA national who has a permanent right of residence in the UK.

Complete section 10, then sections 18, 19, 20 and 21.

- ☐ I am the family member of an EEA national who is a qualified person (worker, self-employed, self-sufficient, student or jobseeker).

Complete section 11, then sections 12-17 as directed, then sections 18, 19, 20 and 21.

Note 3: Only complete the sections of the form that are relevant to you. If a section does not apply to you, leave it blank.

To save paper, postage and storage costs, we recommend that you only print and send us the front page(s) of the form and the sections of the form that you have actually completed.

In all cases, please also complete the Identity Document Checklist on the final page of this form.

Section 5 - Spouse or civil partner

Complete this section if you're applying for a registration certificate or residence card as the spouse or civil partner of the relevant EEA national or British citizen, or former spouse or civil partner of the relevant EEA national if you're applying in the retained right of residence category.

In the rest of this section, 'sponsor' means the relevant EEA national or British citizen named in section 2 of this application form of whom you are or were the spouse or civil partner.

5.1 Please tick which applies:

- ☐ I'm currently the spouse or civil partner of the sponsor named in section 2 – complete all subsections (A to F) in this section.
- ☐ I was previously the spouse or civil partner of the EEA national sponsor named in section 2 but the relationship has ended in divorce, annulment or dissolution – complete subsections A to D only and then go to section 8 (retained right of residence).

A. How and when your relationship began

5.2 Have you met your sponsor?

Yes ☐ No ☐

If yes, when did you first meet your sponsor?

5.3 Where did you first meet your sponsor?

5.4 When did your relationship begin?

5.5 Are you and your sponsor related outside of your marriage or civil partnership?

Yes ☐ No ☐

If yes, how are you related?

B. Contact with your sponsor and living arrangements

5.6 Do you and your sponsor currently live together?

Yes ☐ answer questions 5.7 to 5.9, then go to 5.15

No ☐ answer questions 5.10 to 5.14, then go to 5.15

If you're currently living together:

5.7 When did you start living together?

5.8 Were you in a relationship with each other when you started living together?

Yes ☐ No ☐

5.9 If you have lived with your sponsor at an address other than the address given in section 1 of this form during the 2 years immediately preceding this application, please list them below. Continue on a separate sheet if necessary.

[illegible]

From

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

 To

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

[illegible]

From

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

 To

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

[illegible]

From

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

 To

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

If you're not currently living together:

5.10 Why do you not currently live with your sponsor?

5.11 Have you ever lived with your sponsor within or outside the UK?

Yes ☐ No ☐

If yes, please provide details of when and where you previously lived with your sponsor

5.12 How often do you see (meet) your sponsor?

5.13 When did you last see your sponsor?

5.14 How do you keep in touch with your sponsor?

Future living arrangements

5.15 Do you intend to live with your sponsor permanently in the UK?

Yes ☐ No ☐

If no, please state why not.

5.16 Where do you plan to live together in the UK?

C. Children

5.17 Do you and your sponsor have any children together?

Yes ☐ No ☐

5.18 Do you have any children of whom your sponsor is not the parent (i.e. from a previous or other relationship)?

Yes ☐ No ☐

5.19 Does your sponsor have any children living in the UK of whom you are not the parent?

Yes ☐ No ☐

If you have answered no to questions 5.17, 5.18 and 5.19, go to subsection D.

5.20 If you have answered yes to questions 5.17, 5.18 or 5.19, is the child/are the children included in section 3 of this application form?

Yes ☐ go to 5.24

No ☐ go to 5.21

5.21 Complete the table below with details of any children of yours, or of your sponsor, who are not included in section 3 of this application form. If there are more than two children, make a copy of this table, or provide the information on an additional piece of paper, and include it with your application.

	Child 1	Child 2
a) Full name of child		
b) Is this child applying at the same time with you?	yes <input type="checkbox"/> no <input type="checkbox"/>	yes <input type="checkbox"/> no <input type="checkbox"/>
c) Date of birth	<div> <div>D</div><div>D</div><div></div><div>M</div><div>M</div><div></div><div>Y</div><div>Y</div><div>Y</div><div>Y</div> </div>	<div> <div>D</div><div>D</div><div></div><div>M</div><div>M</div><div></div><div>Y</div><div>Y</div><div>Y</div><div>Y</div> </div>
d) Place of birth		
e) Gender	male <input type="checkbox"/> female <input type="checkbox"/>	male <input type="checkbox"/> female <input type="checkbox"/>
f) Nationality (if they have more than one nationality, please state the other nationality or nationalities)		
g) Passport, travel document or national identity card		
h) Place of issue of passport, travel document or national identity card number		
i) Issuing authority		
j) Date of issue		
k) Date of expiry		
l) List all languages that the child is familiar with		
m) If your child was not born here when did your child enter the UK?		
n) How long has this child resided in the UK?		
o) Does this child live with you at the address provided in 1.23?		
p) Has your child ever lived in another country? If yes please provide details of when and where they lived		
q) Who is financially responsible for this child?		

r) If your sponsor is not the other parent of this child, provide details of the other parent. Include Name, where they live, their nationality and their level of contact or parental responsibility.		
--	--	--

5.22 If you have answered no to question (o) in the table above, provide details of where the child/children live, who they live with and their relationship with that person. Include the reason why they do not live with you and your sponsor.

5.23 Is your sponsor financially responsible for supporting anyone else, other than you and any children mentioned above or in section 3 of this form?

Yes ☐ No ☐

If yes, give details below

D. About your marriage or civil partnership

5.24 When did you decide to marry or form a civil partnership with your sponsor?

5.25 Date of your marriage or civil partnership

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

5.26 Where (in what town/city and country) did your wedding or civil partnership ceremony take place?

5.27 What type of ceremony was your wedding or civil partnership?

☐ Religious (i.e. conducted in a place of religious worship)

☐ Customary

☐ Civil (e.g. conducted in a registry office)

☐ Other - please state:

5.28 Were you and your sponsor both present at the ceremony? Please tick:

☐ Yes, we were both present at the ceremony

☐ I was present at the ceremony but my sponsor was not

☐ My sponsor was present at the ceremony but I was not

☐ Neither I nor my sponsor was present at the ceremony

5.29 If you were not, or your sponsor was not, present at the ceremony, please say why and explain where you were/your sponsor was at the relevant time:

E. Other relationships

5.30 Do you or your sponsor currently have another spouse or civil partner, or an unmarried or a same-sex partner with whom you or they are in a durable relationship?

Yes ☐ No ☐

5.31 Have you or your sponsor been married or in a civil partnership before?

Yes ☐ No ☐

5.32 If you have answered yes to either of the above questions, please give details of all other current or previous marriages/civil partnerships/relationships in the table below. If you have answered no to both questions, go to subsection F.

In these questions, 'partner' includes spouse, civil partner, unmarried partner or same-sex partner.

Relationship 1

	You (if applicable)	Your sponsor (if applicable)
a) Name of other or former partner		
b) Nationality of other or former partner		
c) Date of marriage or civil partnership (if applicable)		
d) Place of marriage/civil partnership (if applicable)		
e) Date of divorce, annulment or dissolution (if applicable)		
f) If not married or in a civil partnership, how long the relationship lasted		
g) Date of death of the former partner (if applicable)		

If there is more than one relationship, please provide details on a photocopy of this page and enclose it with this form.

F. Additional questions

5.33 What languages do you and your sponsor speak well?

Language(s) spoken by you	Language(s) spoken by your sponsor

5.34 What language(s) do you and your sponsor normally use to communicate with each other?

--	--

5.35 Do you and your sponsor have any shared financial responsibilities?

Yes ☐ No ☐

If yes, please provide details below:

--

5.36 If you wish to add any further information about your circumstances, please use the box below. If you have no further information to add, leave it blank.

Now go to -

- Section 8 if you're applying because you've retained your right of residence
- Section 9 if you're applying as the family member of a British citizen under the Surinder Singh judgment
- Section 10 if you're applying as the family member of an EEA national with permanent residence
- Section 11 if you're applying as the family member of an EEA national qualified person.

Section 6 - Descendant (child or grandchild) aged under 21

Complete this section if you're applying for a registration certificate or residence card as a descendant aged under 21.

'Descendant' means—

- the dependent child of the sponsor named in section 2, or of their spouse or civil partner, if the sponsor is an EEA national who only has a right to reside as a student, or
- in other cases, the child or (great-)grandchild of the sponsor, or of the sponsor's spouse or civil partner.

In both cases, you must be under 21 years of age to qualify in this category.

Grandchildren of EEA national students must qualify as 'extended' family members and should complete form EEA(EFM), even if they're aged under 21.

In other cases, descendants who are aged 21 or over must be dependent on the sponsor, or on the sponsor's spouse or civil partner, and must complete section 7 (dependent family members) of this form instead.

6.1 Please give details of your parents, as recorded on your birth certificate, legal adoption order, or UK parental order.

	Mother/parent 1	Father/parent 2
Full name		
Date of birth		
Nationality		

Note: you must include the relevant birth certificate, parental order or adoption order.

6.2 Do you currently live with both parents named in question 6.1?

Yes ☐ No ☐

6.3 If you have answered no to question 6.2, and the child is under the age of 18, please explain who the child normally lives with and the reasons for this below. You must also provide relevant supporting evidence (see section 20).

6.4 Who is financially responsible for you?

6.5 Which languages are you familiar with?

6.6 If you were not born in the UK, when did you enter the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

or Born in the UK

☐

6.7 Have you ever lived in any country other than the UK?

Yes ☐ No ☐

If yes, please give details below:

6.8 Are you currently working (including self-employment) in the UK?

Yes ☐ No ☐

If yes, please give details below:

Name and address of employer or business	Number of hours normally worked each week	Wages per week/ month* (please specify)	Date this employment started

* Give the figure before any deductions for tax, national insurance or other regular deductions.

6.9 Are you currently in education (including school, college, university, or vocational training)?

Yes ☐ No ☐

If yes, please give details below:

Name and address of educational establishment	Name of course or qualification	Course start date	Course end date

- Section 8 if you're applying because you've retained your right of residence
- Section 9 if you're applying as the family member of a British citizen under the Surinder Singh judgment
- Section 10 if you're applying as the family member of an EEA national with permanent residence
- Section 11 if you're applying as the family member of an EEA national qualified person.

Section 7 - Dependent family member

Complete this section if you're applying for a registration certificate or residence card as the dependent family member of the sponsor named in section 2. You must be the:

- dependent child or (great-)grandchild (see Note) aged 21 or over of the sponsor (or of their spouse or civil partner), or
- dependent parent or (great-)grandparent of the sponsor (or of their spouse or civil partner)

Note: if your sponsor is an EEA national who only has a right to reside as a student, and you're their grandchild, parent or grandparent, you must qualify as an 'extended' family member and should complete form EEA(EFM) instead.

In this section—

'Sponsor' means the person who gives you financial support. This must be the relevant EEA national or British citizen named in section 2, or their spouse or civil partner, or both.

'Dependent' means that you need the financial help of your sponsor to meet your essential needs.

Your sponsor

7.1 Is your sponsor:

- ☐ (a) The EEA national or British citizen named in section 2
- ☐ (b) The EEA national or British citizen's spouse or civil partner
- ☐ (c) Both

If you have ticked (b) or (c), please give details of the sponsor's spouse or civil partner below:

Full name:										
Date of birth:	D	D		M	M		Y	Y	Y	Y
Nationality:										

7.2 How long have you been dependent on your sponsor?

--

Your income

7.3 Does your sponsor regularly give you money?

Yes ☐ No ☐

If yes, please say how much and how often:

--

7.4 Do you receive financial assistance from any other relative or friend?

Yes ☐ No ☐

If yes, give details (including how much and how often) below:

--

7.5 Are you currently working (including self-employment) in the UK?

Yes ☐ No ☐

If yes, please give details below:

Name and address of employer or business	Number of hours normally worked each week	Wages per week/month* (please specify)	Date this employment started

* Give the figure before any deductions for tax, national insurance or other regular deductions.

7.6 Please give details in the table below of any other regular source of income or capital you have, in the UK or overseas. This could include, for example, a company or state pension, income from rental property, savings, investments, and so on. Continue on a separate sheet if necessary.

Source of income	How much you receive	How often you receive it

Accommodation

7.7 Do you currently live with your sponsor?

Yes ☐ No ☐

7.8 Do you pay any rent, mortgage or other payment for this accommodation?

Yes ☐ No ☐

If yes, give details in question 7.9.

Outgoings and expenditure

Please complete the table below with details of your regular outgoing and expenditure. If your sponsor or another relative or a friend helps you with these, please give details in the third column.

If you need to give more details, you can use the box at the end of this section or provide them on a separate sheet if necessary.

Outgoing	Amount per month	Who pays (e.g. you, your sponsor, a relative/friend)
Rent/mortgage		
Gas		
Electricity		
Water rates		
Council tax		
Phone (mobile and/or landline)		
Food		
Clothing		
Medical care (including prescriptions, dental treatment, medical insurance, optical care, etc)		
Other essential outgoing (please specify; if none, write 'none'):		

7.9 Please give any other relevant information about how you are dependent. This could include any further information about your financial circumstances or details of any emotional or physical support you receive from your sponsor. If you have no further information to add, please leave this blank.

- Section 8 if you're applying because you've retained your right of residence
- Section 9 if you're applying as the family member of a British citizen under the Surinder Singh judgment
- Section 10 if you're applying as the family member of an EEA national with permanent residence
- Section 11 if you're applying as the family member of an EEA national qualified person.

Section 8 - Retained right of residence

Complete this section if you previously had a right of residence as the family member of a relevant EEA national (your ‘sponsor’ named in section 2) and you have retained your right of residence for one of the reasons given below.

Category of retained right

8.1 Tick the relevant box below to indicate the basis on which you claim to have retained your right of residence.

- ☐ My sponsor has died and I had lived in the UK for at least one year at the time of his or her death. (Complete subsections A, E and F.)
- ☐ My sponsor has died or left the UK and I am, or a family member is, a child of the sponsor (or of their spouse/civil partner) who is in education. (Complete subsections B and E.)
- ☐ I am the parent with actual custody of a child mentioned in subsection B. (Complete subsections B, C and E.)
- ☐ I, or one of my family members, was the spouse or civil partner of the sponsor and the marriage or civil partnership has legally ended in divorce, annulment or dissolution. (Complete subsections D, E and F.)

In all cases, you must submit the relevant evidence listed in section 20.

A. Death of sponsor – one year’s residence

8.2 Date the sponsor died:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.3 How long had you been living in the UK as the family member of the sponsor at the date of the sponsor’s death?

Years

Months

8.4 If you have included and children under the age of 21 in this application (see section 3), please indicate how long they had been living in the UK at the time of the sponsor’s death:

Name of child	How long have they lived in the UK

Now go to subsection E.

B. Sponsor died or left the UK – child or children in education

8.5 If the sponsor has died, date of their death:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.6 If the sponsor has left the UK, date they left the UK:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Please give details of all children who qualify in this subcategory. If there are more than two children, make a copy of this page, or continue on a separate sheet, and enclose with your application.

When you have completed this subsection, go to subsection E below.

Child 1

8.7 Full name of the child:

--

8.8 How is (or was) the child related to the sponsor at the time of his/her death or departure from the UK?

☐ Child/grandchild of the sponsor

☐ Child/grandchild of the person who was spouse or civil partner of the sponsor when he or she died or left the UK

8.9 Was the child in education at the time the sponsor died or left the UK?

Yes ☐ No ☐

8.10 Is the child currently in education in the UK?

Yes ☐ No ☐

8.11 Give further details of the child’s education in the UK in the table below.

Name and address of school(s) or college(s) attended	Dates attended (from and to)

Child 2

8.12 Full name of the child:

8.13 How is (or was) the child related to the sponsor at the time of his/her death or departure from the UK?

☐ Child/grandchild of the sponsor

☐ Child/grandchild of the person who was spouse or civil partner of the sponsor when he or she died or left the UK

8.14 Was the child in education at the time the sponsor died or left the UK?

Yes ☐ No ☐

8.15 Is the child currently in education in the UK?

Yes ☐ No ☐

8.16 Give further details of the child's education in the UK in the table below.

Name and address of school(s) or college(s) attended	Dates attended (from and to)

C. Parent with actual custody of a child or children in education mentioned in subsection B

8.17 Please confirm the name(s) of the child or children of whom you have custody. Continue on a separate sheet if necessary and enclose with your application.

Full name of child	Date of birth	Nationality	Relationship to sponsor	Relationship to you

8.18 How long have you had custody of the relevant child/children?

8.19 What kind of custody is this? Please tick:

☐ Court order

☐ By agreement with the sponsor

☐ Other - please state

Now go to subsection E.

D. Marriage or civil partnership ended by divorce, annulment or dissolution

Note: if you're the former spouse or civil partner of the sponsor, make sure you complete section 5 with details of the relationship.

(1) General questions

8.20 Please confirm who is the former spouse or civil partner of the EEA national sponsor:

☐ I am the former spouse or civil partner of the sponsor

☐ A member of my family is the former spouse or civil partner of the sponsor

If you have ticked 'a member of my family', give their details below:

Full name											
Date of birth	<table><tr><td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D		M	M		Y	Y	Y	Y
D	D		M	M		Y	Y	Y	Y		
Nationality											
Relationship to you											

8.21 Date of the relevant marriage or civil partnership:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.22 Date legal proceedings began to end the marriage or civil partnership (that is, the date the divorce petition, nullity petition, dissolution petition, or overseas equivalent, was filed):

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.23 Date the marriage or civil partnership was legally ended (that is, the date the decree absolute, final dissolution order, or overseas equivalent, was issued):

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.24 Were you living in the UK at the date of divorce, annulment or dissolution?

Yes ☐ No ☐

8.25 Was your sponsor present in the UK at the date of divorce, annulment or dissolution?

Yes ☐ No ☐

8.26 If no, where were they and why? (For example, had they left the UK permanently or were they away on business or holiday?)

--

8.27 How long had your sponsor been living in the UK at the date of divorce, annulment or dissolution?

--

8.28 How long had you (or the family member named in question 8.20, if you are not the former spouse/civil partner) been living in the UK at the date of divorce, annulment or dissolution?

--

8.29 Is the sponsor still living in the UK?

Yes ☐ No ☐ Don't know ☐

If no, when did they leave the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

8.30 Please tick which of the following applies to you (tick more than one box if relevant):

- ☐ The marriage or civil partnership referred to above lasted for at least three years before legal proceedings began to end it.
- ☐ The parties to the marriage or civil partnership (that is, you, or the family member referred to in question 8.20, and the relevant EEA national sponsor) lived in the UK for at least one year while they were still married or in a civil partnership .

If you have ticked the two boxes immediately above, you can go straight to subsection E below. However, you may wish to complete the remaining questions in this subsection if you feel they are relevant to your circumstances.

☐ I have/the person named in 8.20 has custody of a child of the sponsor. Answer the questions under (2) below.

☐ I have/the person named in 8.20 has access rights in the UK to a child of the sponsor and the child is aged under 18. Answer the questions under (3) below.

☐ I, or a member of my family, was the victim of domestic violence while the marriage or civil partnership referred to above was subsisting, or there are other particularly difficult circumstances which justify retaining the right of residence. Complete subsection (4) below.

(2) Custody of a child of the sponsor

8.31 Details of the relevant child(ren):

Full name of the child	Date of birth	Nationality

8.32 Who has custody of the child(ren)?

I do ☐ The person named in 8.20 does ☐ Someone else does ☐

If 'someone else', give their details below:

Full name	Date of birth	Nationality	Relationship to child

8.33 What kind of custody is this?

☐ Court order ☐ By agreement with the sponsor

☐ Other - please state

8.34 How long have you/they had custody of the child/children?

(3) Access rights to a child aged under 18 of the sponsor

8.35 Details of the relevant child(ren):

Full name of the child	Date of birth	Nationality

8.36 Who has access rights to the child?

I do ☐ The person named in 8.20 does ☐ Someone else does ☐

If 'someone else', give their details below:

Full name	Date of birth	Nationality	Relationship to child

8.37 Has a court ordered that access must take place in the UK?

Yes ☐ No ☐

8.38 How long have you/your family member had these access rights?

(4) Domestic violence or particularly difficult circumstances

8.39 If you were, or a family member was, the victim of domestic violence while the marriage or civil partnership was subsisting, or there are any other particularly compelling circumstances which you feel justify your retaining your right of residence, please give details below. Continue on a separate sheet if necessary. You must also provide relevant evidence – see section 20.

Now go to subsection E (below).

E. Your sponsor's status in the UK at the relevant date

8.40 Please indicate below your sponsor's status on the date they died, left the UK, or when your (or your family member's) marriage/civil partnership legally ended ('the relevant date').

☐ Permanent right of residence - go to subsection F below and then complete section 10.

☐ Qualified person - complete the rest of subsection E, then go to subsection F.

8.41 How was your sponsor a qualified person at the relevant date? Please tick the relevant option(s) and provide further information in questions 8.42 to 8.49

☐ Working for an employer

☐ Retained worker status - temporary incapacity

☐ Retained worker status – unemployed and doing vocational training

☐ Retained worker status - involuntarily unemployed and looking for work

☐ Self-employed

Retained self-employed status - temporary incapacity

☐ Self-sufficient

☐ Student

☐ Jobseeker

☐ Other - please state:

Please provide further information below. If you're unsure of any of the details and cannot obtain this information from your sponsor, please say so and give us much information as you can.

Employment

8.42 If your sponsor was working for an employer, or had previously worked and retained their worker status, give details of the employment below:

Name and address of employer	Salary/wage	Start date of employment	End date of employment (if applicable)

Self-employment

8.43 If your sponsor was self-employed, or had retained their self-employed status, give details below:

Name and address of business	Type of business	Date started trading	Date stopped trading (if applicable)

Temporary incapacity

8.44 If your sponsor was temporarily unable to work or pursue self-employed activity due to an illness or accident, give details below:

Nature of the illness or accident:

--

Period(s) during which they were unable to work:

--

Study or vocational training

8.45 If your sponsor was studying or doing vocational training, give details below

Name and address of school, college, university, or training provider	Title of course and qualification	Start date	End date

Study or self-sufficiency – financial resources

8.46 If your sponsor was a student or self-sufficient, give details of the financial resources available to them, if known. Indicate the source of the income (for example, savings, scholarship or bursary, income from lawful employment or self-employment, income from rental property, money from a friend or relative, etc), how much they received and (where relevant) how often they received it (e.g. every week, month, year).

Source of income	How much they received	How often they received it

Study or self-sufficiency – comprehensive sickness insurance

8.47 If your sponsor was a student or self-sufficient, indicate below how they met the requirement to hold comprehensive sickness insurance cover. (In the case of a self-sufficient person, the insurance must have covered family members in the UK too.)

Type of insurance	Period(s) held (from and to)
European Health Insurance Card (EHIC) issued by an EEA member state other than the UK (formerly form E111)	
Form S1 (formerly E106, E109 or E121)	
Form S2 (formerly E112)	
Form S3	
Private health insurance plan	

Looking for work (jobseeker or retained status worker)

If your sponsor was in the UK looking for work, answer the questions below.

8.48 Was your sponsor registered as a jobseeker with the relevant employment office (Jobcentre Plus in England, Scotland and Wales; the Jobs and Benefits Office or Social Security Office in Northern Ireland)? Tick yes even if claiming national insurance credits only.

Yes ☐ No ☐ Don't know ☐

If yes, dates they were registered (if known)

--

8.49 How long had they been looking for work?

--

Now go to subsection F below.

F. Your status in the UK

You do not need to complete this subsection if you're applying under category B (child in education, sponsor has died or left the UK) or C (parent with custody of such a child).

You must provide this information if you're applying under category A (death of sponsor, one year's residence) or D (marriage/civil partnership ended in divorce, annulment or dissolution).

8.50 Complete the table below with information about your activity in the UK since your sponsor died, left the UK, or their marriage/civil partnership ended.

Activity	From (date)	To (date)
Working for an employer		
Retained worker status - temporary incapacity		
Retained worker status - involuntarily unemployed and looking for work		
Retained worker status - unemployed and doing vocational training		
Self-employed		
Retained self-employed status - temporary incapacity		
Self-sufficient		
Family member of a non-EEA national in one of the above categories		

8.51 If you have indicated that you are, or have been, a family member of a non-EEA national who is/has been working, self-employed or self-sufficient, please give their details below:

Full name											
Date of birth	<table border="1"><tr><td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>	D	D		M	M		Y	Y	Y	Y
D	D		M	M		Y	Y	Y	Y		
Nationality											
Relationship to you											

Employment

8.52 If you have (or your non-EEA family member has) been working, give details below:

Name and address of employer	Start date of employment	End date of employment (if applicable)

Self-employment

8.53 If you have (or your non-EEA family member has) been self-employed, give details below:

Name and address of business	Type of business	Date started trading	Date stopped trading (if applicable)

Self-sufficiency

If you are or have been (or your non-EEA family member is or has been) self-sufficient, answer the questions below.

Financial resources

8.54 Please indicate your/your family member's financial resources. This could include savings, investments, income from a pension, income from a family member's lawful employment or self-employment, and so on. If you need to give any more information, use the box at the end of this section.

Source of income	How much it is	How often you/they receive it

Comprehensive sickness insurance

8.55 Give details of what form of comprehensive sickness insurance you have (or your non-EEA family member has) held.

Type of insurance	Period(s) held (from and to)
European Health Insurance Card (EHIC) issued by an EEA member state other than the UK (formerly form E111)	
Form S1 (formerly E106, E109 or E121)	
Form S2 (formerly E112)	
Form S3	
Private health insurance plan	

Temporary incapacity

8.56 If you are or have been (or your non-EEA family member is or has been) temporarily unable to work or pursue self-employed activity due to an illness or accident, give details below:

Nature of the illness or accident

--

How long the incapacity to work lasted or is expected to last:

--

Vocational training

8.57 If you have (or your non-EEA family member has) been doing vocational training after becoming unemployed, give details below:

Name and address of training provider	Title of course and qualification (if relevant)	Start date	End date

8.58 If you/your non-EAA family member left your/their previous employment voluntarily, is/was the training related to your/their previous work?

Yes

☐

No

☐

Not applicable

☐

If yes, how?

Looking for work

If you have (or your non-EEA family member has) been looking for work after becoming involuntarily unemployed, answer the questions below

8.59 Reason previous employment ended:

8.60 Did you/your non-EEA family member register with the relevant employment office (Jobcentre Plus in England, Wales or Scotland, or the Jobs and Benefits Office or Social Security Office in Northern Ireland)?

Yes

☐

No

☐

If yes, date(s) you/your non-EEA family member registered:

Other information

8.61 Use the box below if you wish to give any further information about your circumstances (for example, further details of financial resources if you've indicated that you are/your non-EEA family member is self-sufficient, or periods not accounted for above). If you have no further information to add, leave this blank.

Now go to -

- Section 10 if your former EEA national sponsor has, or had, permanent residence, or
- Section 18 in all other cases

Section 9 - Family member of a British citizen ('Surinder Singh' cases)

Complete this section if you're applying for a registration certificate or residence card under the judgment in the case of Surinder Singh because your sponsor (named in section 2) is a British citizen who has exercised free movement rights as a worker or self-employed person in an EEA member state other than the UK.

Unless otherwise stated below, you should complete all subsections (A, B, C and D) as directed.

A. Details of the British citizen's activity in the EEA state

9.1 What is the EEA state in which your British citizen family member exercised their free movement rights?

--

9.2 What was the British citizen doing in the EEA state?

Working ☐ Self-employed ☐

9.3 Date the British citizen starting working or self-employment in the EEA state:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

9.4 Date the British citizen stopped working or self-employment in the EEA state:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Please provide further information about the British citizen's work, self-employment or other activity in the EEA state below.

(1) Employment

9.5 Their tax, social security or equivalent reference number:

[illegible]

9.6 Please list all of the British citizen's employment in the EEA state, starting with the most recent. Continue on a separate sheet if necessary.

Name and address of employer	Job title/ position held	Number of hours normally worked each week	Salary or wage*	Start and end date of employment

* Please give the 'gross' figure (i.e. before deductions for tax, national insurance (or equivalent) and any other deductions). Say if the amount is per week, month or year.

(2) Self-employment

9.7 Name of the British citizen's business:

9.8 Address of the business:

[illegible]

9.9 Website address of business (if applicable):

9.10 The British citizen's role in the business – please tick:

☐ Sole trader☐ Partner in a business or limited company

☐ Company director

☐ Other – please state:

☐ Yes, rented/leased ☐ Yes, owned

☐ Other – please state:

--

[illegible]

(3) Other activity

You must also provide relevant evidence (e.g. proof of receipt of state benefits, proof of incapacity or vocational training, etc).

B. Previous documentation issued to you under the Surinder Singh judgment

9.15 Were you the family member of the relevant British citizen on 1st January 2014?

Yes ☐ – go to 9.16

No ☐ – proceed to subsection C

9.16 On 1st January 2014, did you hold a valid EEA family permit, registration certificate or residence card issued by the Home Office as the family member of the relevant British citizen?

OR

On 1st January 2014, had you applied to the Home Office for an EEA family permit, a registration certificate or a residence card as the family member of the relevant British citizen, and was that document subsequently issued?

Yes ☐ - go to 9.17

No ☐ - go to subsection C

9.17 Please give details of the relevant document(s) below:

Document	Date of application	Date of issue	Date of expiry	Document reference number
EEA family permit				
Registration certificate				
Residence card				

9.18 If you were issued with an EEA family permit only, did you enter the UK before that document expired?

Yes ☐ - go to 9.19

No ☐ - go to subsection C

9.19 Please confirm the date you entered the UK with your EEA family permit

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

9.20 Has the document mentioned above since been revoked or cancelled?

Yes ☐

No ☐

Note: only tick 'yes' if you have received a formal notice from the Home Office saying that the document has been revoked, or if it was cancelled at the UK border by a Border Force (immigration) officer.

If you have answered no, you do not have to complete subsections C or D. You can proceed straight to section 19. However, we reserve the right to ask you for more information about your or the British citizen's previous residence in the EEA state if necessary.

If you have answered yes, please give details in the box below, and then complete subsections C and D.

C. Residence in the EEA state

9.21 Are you married to or in a civil partnership with the relevant British citizen?

Yes ☐ - go to 9.22

No ☐ - go to question 9.24

9.22 If you are the spouse or civil partner of the relevant British citizen, were you married to/ in a civil partnership with the British citizen while the British citizen was living in the EEA state named above?

Yes ☐

No ☐

Note: you must give full details of your relationship in section 5.

9.23 If you have answered yes to question 9.22, did you live with the British citizen in the EEA state named above?

Yes ☐

No ☐

9.24 Please give details of where you, the British citizen, and other family members (if applicable) lived while the British citizen was working or self-employed in the EEA state. Start with the most recent address and continue on a separate sheet if necessary. You must also provide relevant evidence – e.g. tenancy agreements, mortgage statements, utility bills, etc. See section 20 for details.

Address	Who lived there (you, the British citizen, any other family members)	Dates lived there (from/to)	Ownership of property (please tick for each address)
			<input type="checkbox"/> Owned by you/the British citizen <input type="checkbox"/> Rented by you/the British citizen <input type="checkbox"/> Provided by employer/ friend/relative <input type="checkbox"/> Other – please specify:
			<input type="checkbox"/> Owned by you/the British citizen <input type="checkbox"/> Rented by you/the British citizen <input type="checkbox"/> Provided by employer/ friend/relative <input type="checkbox"/> Other – please specify:
			<input type="checkbox"/> Owned by you/the British citizen <input type="checkbox"/> Rented by you/the British citizen <input type="checkbox"/> Provided by employer/ friend/relative <input type="checkbox"/> Other – please specify:

9.25 In the table below, give details of any absences from the EEA state by you, the British citizen or your family members. Continue on a separate sheet if necessary.

Who was absent (you, the British citizen, family members)	Country or countries visited	Date of departure	Date of return	Number of days

9.26 Date the British citizen returned to live in the UK:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

9.27 If you or your family members lived with the British citizen in the relevant EEA state, date you/they returned to live in the UK. If not applicable, write N/A

You:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Other family members:

--

D. Integration in the EEA Member State

9.28 Use the box below to provide any other information which you feel demonstrates that the relevant British citizen transferred the centre of his or her life to the EEA state, and provide supporting evidence where possible. This could include things like:

- details of financial commitments in the EEA state (for example, mortgage, rental agreement, bank account, investments)
- evidence of learning or speaking the language of the EEA state (e.g. qualifications, evidence of attendance at language classes)
- if you had any children or grandchildren living with you in the EEA state, details of any nursery/school/college/university they attended
- membership of any social groups or sports clubs, etc.
- details of any community activities undertaken in the EEA state
- any other relevant information.



Then go to section 19

Section 10 - Sponsor has permanent residence

Complete this section if your sponsor (the relevant EEA national) has permanent residence in the UK.

In this section—

'Permanent residence' means a permanent right of residence under regulation 15(1) of the Immigration (European Economic Area) Regulations 2006.

'Document certifying permanent residence' means a document issued to an EEA national under regulation 18 of the Immigration (European Economic Area) Regulations 2006. It may also include a residence permit issued under the Immigration (European Economic Area) Regulations 2000 endorsed to say the holder can stay in the UK indefinitely.

'Sponsor' means your EEA national partner or relative who has permanent residence and who is named in section 2 of this form.

10.1 Please tick which of the following applies.

- ☐ Sponsor has a document certifying permanent residence. Complete subsection A below.
- ☐ Sponsor is applying for a document certifying permanent residence at the same time that I am making this application, or has already applied and is awaiting a decision. Complete subsection B below. (Note: don't tick this option if your sponsor has been refused and is awaiting the outcome of an appeal.)
- ☐ Sponsor does not have a document certifying permanent residence. Complete subsection C below. Tick this option if your sponsor has never applied, has had the document revoked or cancelled, or has been refused (even if they are appealing that decision).

A. Sponsor has a document certifying permanent residence

10.2 Date the document certifying permanent residence was issued:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.3 Document reference number:

10.4 Are you enclosing this document with this application?

Yes ☐ No ☐

10.5 If no, please tick the relevant box below to say why you are not enclosing it:

- ☐ Document stolen or permanently lost – please enclose police crime reference number/lost property report

☐ Other – please state:

Yes ☐ No ☐

Otherwise, go to section 18.

B. Sponsor is applying, or is awaiting a decision on their application, for a document certifying permanent residence

Yes ☐ No ☐

[illegible]

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

[illegible]

Note: if the sponsor has been refused as is awaiting the outcome of an appeal, you should complete subsection C below.

Otherwise, go to section 18.

C. Sponsor does not have a document certifying permanent residence

You must explain and provide evidence of how your EEA national sponsor acquired permanent residence in the UK.

Note: if you have difficulty providing all of the relevant information and evidence but your sponsor is still a qualified person, you may find it easier to complete sections 11-17 instead.

Alternatively, if you're applying at the same time as another family member of the EEA national, that family member has completed this section in full, and you're including your applications in the same envelope, you do not have to complete this section. Tick the box opposite if this is the case. ☐

Name of family member providing the evidence

10.10 When did your sponsor first enter the UK?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.11 On what date do you believe your sponsor acquired permanent residence?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.12 How did your sponsor acquire permanent residence? Please tick the relevant box below and provide the relevant information in the subsections indicated.

- ☐ My sponsor completed five years' continuous legal residence as a qualified person, family member of a qualified person, family member of an EEA national with permanent residence, or after retaining the right of residence, or a combination of these. Complete subsections (1), (2) (if applicable), (5) and (6) below.
- ☐ My sponsor is the family member of an EEA national former worker or self-employed person who ceased activity (stopped work or self-employment) due to retirement or permanent incapacity. Complete subsections (2), (3), (5) and (6) below.
- ☐ My sponsor is the family member of an EEA national former worker or self-employed person who died. Complete subsections (2), (4), (5) and (6) below.

Note: if your sponsor is an EEA national former worker or self-employed person who has ceased activity or died, you may be eligible for permanent residence and should consider completing form EEA(PR) instead.

(1) Your sponsor's activity during the qualifying period

10.13 Complete the table below with details of your EEA national sponsor's activity in the UK. Complete in chronological order, starting from when they entered the UK until now (or until they acquired permanent residence). For each period, indicate what your sponsor was doing by ticking the relevant box. Give further information in questions 10.14 to 10.19, then complete subsections (2) (if relevant), (5) and (6). Continue on a separate sheet if necessary.

From (date)	To (date)	What your sponsor was doing (please tick)	
		<input type="checkbox"/> Working for employer <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>
		<input type="checkbox"/> Working <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>
		<input type="checkbox"/> Working <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>

(Table continued)

From (date)	To (date)	What your sponsor was doing (please tick)	
		<input type="checkbox"/> Working for employer <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>
		<input type="checkbox"/> Working <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>
		<input type="checkbox"/> Working <input type="checkbox"/> Self-employed <input type="checkbox"/> Self-sufficient <input type="checkbox"/> Studying <input type="checkbox"/> Jobseeker	<input type="checkbox"/> Temporary incapacity <input type="checkbox"/> Vocational training <input type="checkbox"/> Family member only <input type="checkbox"/> Other - please state <div></div>

Residence as a worker

10.14 For any period in which your EEA national sponsor was a worker, please give details of their employment in the table below. Continue on a separate sheet if necessary.

Name and address of employer	Start date of employment	End date of employment (if applicable)

Residence as a self-employed person

10.15 For any period in which your sponsor was self-employed, please give details below. Continue on a separate sheet if necessary.

Name and address of business	Type of business	Date started trading	Date stopped trading (if applicable)

Residence as a student or while doing vocational training

10.16 For any period in which your EEA national sponsor was a student or doing vocational training, please give details of their studies in the table below. Continue on a separate sheet if necessary.

Name and address of school, college, university, or training provider	Title of course and qualification	Start date	End date

Sufficient financial resources

10.17 For any period in which your sponsor was a student or self-sufficient, please indicate what financial resources they had. This could include things like savings, investments, income from rental property, income from a friend or relative's lawful employment or self-employment, etc. Continue on a separate sheet if necessary.

Source of income	How much they receive(d)	How often they receive(d) it

Comprehensive sickness insurance

10.18 For any period in which your sponsor was a student or self-sufficient, please confirm whether they had comprehensive sickness insurance and what type of insurance this was:

Type of insurance	Period(s) held (from and to)
European Health Insurance Card (EHIC) issued by an EEA member state other than the UK (formerly form E111)	
Form S1 (formerly E106, E109 or E121)	
Form S2 (formerly E112)	
Form S3	
Private health insurance plan	

Residence as a jobseeker (looking for work)

10.19 During any period in which your sponsor was unemployed and looking for work, were they registered as a jobseeker with the relevant employment office (e.g. Jobcentre Plus in England, Scotland and Wales; the Jobs and Benefits Office or Social Security Office in Northern Ireland)? Tick yes even if claiming national insurance credits only.

Yes ☐ No ☐ Don't know ☐

If yes, dates they were registered:

--

(2) Residence as a family member

10.20 For any period in which your sponsor only had a right of residence as the family member of another EEA national (and that EEA national was a qualified person or had permanent residence), please give details of that family member and your sponsor's relationship to them below:

Full name of your sponsor's family member:											
Date of birth of sponsor's family member:	<table border="1"> <tr> <td>D</td><td>D</td><td></td><td>M</td><td>M</td><td></td><td>Y</td><td>Y</td><td>Y</td><td>Y</td> </tr> </table>	D	D		M	M		Y	Y	Y	Y
D	D		M	M		Y	Y	Y	Y		
Nationality of sponsor's family member:											
Your sponsor's relationship to the family member											

10.21 The relevant family member's status in the UK (e.g. worker, self-employed, self-sufficient, student, jobseeker, temporary incapacity, vocational training) when your sponsor was residing in the UK as their family member, or any other relevant information:

--

10.22 Was your sponsor's EEA family member issued with a document certifying permanent residence or residence permit endorsed to say they can stay in the UK indefinitely?

Yes ☐ No ☐

If yes, please give details of the document below:

Date the document was issued:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Document reference number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(3) Family member of a worker or self-employed person who ceased activity

If your sponsor acquired permanent residence as the family member of a worker or self-employed person who ceased activity due to retirement or permanent incapacity, please answer the questions below.

10.23 Was your sponsor living in the UK immediately before the relevant EEA national ceased activity?

Yes ☐ No ☐

10.24 What was the EEA national's status immediately before they ceased activity? Please tick:

Worker ☐ Self-employed ☐

10.25 Date they ceased activity:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.26 Reason they ceased activity – please tick:

☐ Retired when they reached state pension age

☐ Took early retirement (worker only)

☐ Permanent incapacity to work

10.27 How long had the EEA national been working or self-employed before they ceased activity?

10.28 How long had the EEA national been living in the UK before they ceased activity?

10.29 Was your sponsor living in the UK as their family member immediately before their EEA national family member ceased activity?

Yes ☐ No ☐

10.30 If the EEA national ceased activity due to permanent incapacity, was the incapacity the result of an industrial accident or occupational disease?

Yes ☐ No ☐ Not applicable ☐

10.31 If yes, does the EEA national receive a pension paid in part or in full by an institution in the UK?

Yes ☐ No ☐ Not applicable ☐

If yes, give details below:

(4) Family member of an EEA national who died

If your sponsor acquired permanent residence as the family member of an EEA national worker or self-employed person who died, please answer the questions below:

10.32 Date on which the relevant EEA national died:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

10.33 Was your sponsor living with the relevant EEA national immediately before that EEA national died?

Yes ☐ No ☐

10.34 What was the EEA national's status immediately before they died? Please tick:

Worker ☐ Self-employed ☐

10.35 How long had the EEA national lived in the UK before they died?

10.36 Was the EEA national's death the result of an accident at work or an occupational disease?

Yes ☐ No ☐

If yes, give details below:

(5) Absences from the UK during the qualifying period and since acquiring permanent residence

10.37 Please list below all absences from the UK by your sponsor since they entered the UK. Continue on a separate sheet if necessary and enclose it with your application.

Country or countries visited	Date of departure	Date of return	Number of days*

* Only count whole days' absences. Do not include the date they left or returned to the UK. For example, if your sponsor left the UK on 1 January 2014 and returned on 31 January 2014, you should enter 29 days (i.e. 2 to 30 January inclusive).

10.38 If any of the absences mentioned above exceeds 6 months in any one year, please explain below the reasons why they were absent from the UK. Continue on a separate sheet if necessary.

(6) Other information

10.39 If there are any periods not accounted for in the questions above, or if there is any further information you would like to give to explain how your EEA national sponsor acquired permanent residence in the UK, please provide this information below. Continue on a separate sheet if necessary. If you do not have any further information to add, leave this blank.

Now go to section 18.

Section 11 - Sponsor is an EEA national qualified person

Complete this section if your sponsor is an EEA national who is in the UK as a qualified person (worker, self-employed, self-sufficient, student, or jobseeker).

11.1 Please tick which applies:

- ☐ Sponsor is applying for a registration certificate as a qualified person at the same time that I am making this application, or has already applied for a registration certificate and is awaiting a decision. Complete subsection A below. (Note: don't tick this option if your sponsor has been refused and is awaiting the outcome of an appeal.)
- ☐ Sponsor already has a registration certificate as a qualified person. Complete subsections B and C below (and then sections 12-17 as appropriate).
- ☐ Sponsor does not have a registration certificate and is not applying for one. Complete subsection C below (and then sections 12-17 as appropriate). Tick this option if your sponsor has never applied, has had the document revoked, or has been refused (even if that decision is the subject of an appeal).

A. Sponsor is applying, or has applied, for a registration certificate

11.2 If your sponsor is applying for a registration certificate as a qualified person at the same time that you are making this application, are you including your and your sponsor's application in the same envelope? (We strongly recommend this.)

Yes ☐ No ☐

11.3 If no, please give the recorded or special delivery reference number of your sponsor's application (if known):

[illegible]

11.4 If your sponsor has already applied and is awaiting a decision on their application, date they submitted their application:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

11.5 Recorded or special delivery reference number of their application (if known):

[illegible]

Note: if the sponsor has been refused as is awaiting the outcome of an appeal, you should complete subsection C below instead.

Otherwise, go to section 18.

Complete section 14 if your sponsor:

☐ is currently self-employed

☐ has been self-employed but is temporarily incapacitated by an illness or accident

☐ **Self-sufficient**

Complete section 15 if your sponsor is currently living in the UK as a self-sufficient (financially independent) person.

☐ **Student**

Complete section 16 if your sponsor is currently studying in the UK.

☐ **Jobseeker (looking for work)**

Complete section 17 if your sponsor is currently in the UK looking for work and they:

☐ have retained their status as a worker due to involuntary unemployment

☐ were previously working (but haven't retained their status as a worker), self-employed, self-sufficient or a student, or

☐ entered the UK to look for work and they have not been a qualified person since entering the UK.

Make sure you complete the relevant section(s) fully and provide evidence specified in section 20.

Section 12 - Sponsor is an EEA national worker (currently working)

Complete this section if your sponsor is currently working for an employer in the UK. Complete subsection A with details of your sponsor's employment. Your sponsor should ask their employer to complete the declaration in subsection B or provide a letter from the employer confirming the details in subsection A.

A. Details of your sponsor's employment

Please give details of your sponsor's current employment below. Please note we may contact your sponsor's employer to verify this information.

If your sponsor has more than one job and you/they would like us to take this other employment into account, please provide this information on a separate sheet and enclose it with your application.

You must also provide evidence specified in section 20.

12.1 Name of employer (business or company):

12.2 Address of employer:

[illegible]

12.3 Business telephone number:

[illegible]

12.4 Date your sponsor started this employment:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

12.5 Number of hours your sponsor normally works each week:

12.6 Salary/wages* received each week/month: £ per week/month
(delete as appropriate)

* Please give the figure before deductions for tax, national insurance, pension contributions, and any other regular deductions.

12.7 Please indicate what type of employment this is (tick the relevant box).

☐ Permanent☐ Fixed term until

☐ Temporary

--	--

B. Employer's declaration

12.9 Please either ask your sponsor's employer to complete the declaration below or enclose a letter from the employer as described in section 20.

I can confirm that _____ (name of employee) has been, and is currently, employed by _____ (name of company) since _____

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

in accordance with the details stated in subsection A above.

Name:	Company stamp or seal (if you don't have one, say 'none')
Position held:	
Signature:	
Date:	

Now go to section 18.

Section 13 - Sponsor is an EEA national who was previously working (retained status as a worker)

Complete this section if your sponsor is not currently working but they were previously working for an employer and have retained their status as a worker for one of the reasons given below.

13.1 Please tick which applies to your sponsor:

- ☐ Temporarily unable to work due to an illness or accident. Complete subsections A and B below, and then go to section 18.
- ☐ Unemployed and doing vocational training. Complete subsections A and C below, and then go to section 18.
- ☐ Involuntarily unemployed, registered as a jobseeker and looking for work. Complete subsections A and D below, then go to section 17. (Note: If your sponsor voluntarily unemployed, you should complete section 17 instead.)

Note: In all cases, you must submit relevant evidence, as specified in section 20.

A. Details of your sponsor's previous employment

Give details of your sponsor's most recent employment below. If you wish to give details of more than one job, please put this information on an extra sheet and enclose it with your application. Please note that we may check this information with the employer.

13.2 Name of employer (business or company):

--

13.3 Address of employer:

[illegible]

13.4 Business telephone number:

[illegible]

13.5 Contact details of a person we can contact to verify the employment if necessary (for example, your sponsor's former manager):

Name:

Telephone number:

[illegible]

Email address:

13.6 Date your sponsor started this employment:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

13.7 Number of hours your sponsor normally worked each week:

13.8 Salary/wages* received each week/month: £ per week/month
(delete as appropriate)

* Please give the figure before deductions for tax, national insurance, pension contributions, and any other regular deductions.

13.9 Date this employment ended:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

B. Temporarily unable to work due to an illness or accident

13.10 What is the nature of your sponsor's illness or accident?

13.11 When did your sponsor stop being able to work due to their illness or accident?

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

13.12 How long does your sponsor expect to be unable to work?

Note: If your sponsor's incapacity to work is permanent, you should consider completing form EEA (PR) instead.

13.13 Is your sponsor still receiving any payment from their (former) employer, including statutory sick pay?

Yes

☐

No

☐

If yes, please state what the payment is and how long it is expected to last:

Now go to section 18.

C. Unemployed and doing vocational training

13.14 Did your sponsor leave their last job voluntarily or involuntarily?

Voluntarily

☐

Involuntarily

☐

13.15 Please give the reason(s) your sponsor's employment ended below:

13.16 Date your sponsor began their vocational training:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

13.17 Title of training course:

13.18 Qualification training leads to (if applicable):

13.19 Expected duration of training:

13.20 If your sponsor left their last job voluntarily, is the training related to their previous employment?

Yes

☐

No

☐

Not applicable

☐

Note: if your sponsor is voluntarily unemployed and their training is not related to their previous job, you/they will not qualify in this category.

Now go to section 18.

D. Involuntarily unemployed and looking for work

13.21 Reason your sponsor's previous employment ended:

13.22 Date your sponsor started looking for work:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

13.23 Is your sponsor registered as a jobseeker with the relevant employment office?

Note: by ‘relevant employment office’ we mean Jobcentre Plus if your sponsor is living in England, Scotland or Wales; or the Jobs and Benefits Office or Social Security Office if your sponsor is living in Northern Ireland.

Tick ‘yes’ even if your sponsor is receiving national insurance credits only.

Yes ☐ No ☐

(If you have answered no, you should complete section 17 instead.)

13.24 If yes, date they registered:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to section 17.

For official use only:

Employed one year or more	<input type="checkbox"/>			
Employed less than one year	<input type="checkbox"/>			
Registered as a jobseeker?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Involuntarily unemployed?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Retained status?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Section 14 - Sponsor is a self-employed EEA national

Complete this section if your sponsor is currently self-employed in the UK, or they are temporarily incapacitated and were self-employed before their illness or accident.

14.1 Please tick which applies:

- ☐ Currently self-employed. Complete subsection A below and then go to section 18.
- ☐ Previously self-employed but temporarily unable to be self-employed due to an illness or accident (temporary incapacity). Complete subsections A and B below, and then go to section 18.

A. Details of your sponsor's self-employment

14.2 Date their self-employment started:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

14.3 Type of self-employment – please tick the relevant option. If you're not sure, please read the notes at www.gov.uk/set-up-business-uk.

- | | |
|---|--|
| <input type="checkbox"/> Sole trader | <input type="checkbox"/> Director of a limited company |
| <input type="checkbox"/> Partner in a business partnership | <input type="checkbox"/> Owner of a franchise |
| <input type="checkbox"/> Partner/shareholder in a limited company | <input type="checkbox"/> Other – please state: |

14.4 Briefly describe the nature of your sponsor's business (for example, what service(s) your sponsor/your sponsor's company provide(s), what goods or products your sponsor/your sponsor's company sell(s)):

14.5 Name of your sponsor's business or company (if applicable):

14.6 Website address for your sponsor's business, if they have a website:

14.7 Does your sponsor own, rent or lease their own business premises?

☐ Yes – own the premises☐ Yes – rent or lease the premises☐ No – work from home

☐ Other – please state:

--

14.8 Address of your sponsor's business or company (if different from your sponsor's home address):

[illegible]

14.9 Is your sponsor registered as a self-employed person with Her Majesty's Revenue and Customs (HMRC)?

Yes ☐

No ☐

If no, please state why not:

--

14.10 Your sponsor's unique taxpayer reference (UTR) number:

[illegible]

14.11 Your sponsor's or your sponsor's company's, VAT registration number (if applicable):

[illegible]

14.12 Is your sponsor's business currently trading?

Yes ☐No ☐

If no, please say why not and when your sponsor stopped trading below. If the reason your sponsor is not trading is due to temporary incapacity, make sure you also complete subsection B below.

Additional questions if your sponsor's business is a partnership or limited company

14.13 Company unique taxpayer reference number

[illegible]

14.14 Date the business was registered (incorporated) with Companies House:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

14.15 Companies House registration number

--	--	--	--	--	--	--	--

14.16 Your sponsor's business or company address as recorded by Companies House (if different from the address given in question 14.8):

[illegible]

14.17 If your sponsor's business is not registered with Companies House or HMRC, what are the reasons for this?

Note: you must submit evidence of your sponsor's self-employment. See section 20 for detailed information on the evidence you must submit.

B. Temporary incapacity

14.18 What is the nature of your sponsor's illness or accident (incapacity)?

14.19 When did your sponsor stop being able to be self-employed due to their incapacity?

[illegible]

14.20 How long is your sponsor's incapacity expected to last?

14.21 Is your sponsor receiving any sickness or disability-related state benefit, such as employment and support allowance, disability living allowance, or industrial injuries disablement benefit, or any other such benefit?

Yes

☐

No

☐

If yes, make sure you give details in section 18 of this form.

Note:

You must submit evidence of your sponsor's incapacity – see section 20.

If your sponsor's incapacity to work is permanent, you should consider completing form EEA (PR) instead.

Now go to section 18.

Section 15 - Sponsor is a self-sufficient EEA national

Complete this section if your sponsor is currently living in the UK as a self-sufficient (financially independent) person.

Answer all questions in this section. You must also submit the evidence specified in section 20.

15.1 Please enter the date your sponsor started living in the UK as a self-sufficient person:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Your sponsor's finances

15.2 Please indicate below how your sponsor meets the requirement to have sufficient financial resources to support themselves (and their family members living in the UK) without needing to claim public funds/state benefits.

For each type of resource, indicate the source (who provides it), the amount, and how often they receive it (if applicable).

Type of financial resource	Owner of financial resource		
	My sponsor	Family member of sponsor living in the UK	Other relative of sponsor (not in the UK), friend or other person
Savings			
Investments			
Income from rental property			
State pension			
Occupational pension			
Income from lawful employment			
Income from lawful self-employment			
Other – please state:			

15.3 If your sponsor is supported, or partly supported, by a friend(s), relative(s) or other person(s) who live(s) in the UK, give their details below. If you need more space, continue on a separate sheet and enclose with your application:

	Person 1	Person 2	Person 3
Full name			
Date of birth			
Nationality			
Relationship to sponsor			

15.4 If you have any further information you wish to add about your sponsor's financial circumstances, please provide it in the box below. Continue on a separate sheet if necessary. If you have no further information to add, leave this box blank.

Comprehensive sickness insurance cover

15.5 Please indicate below how your sponsor meets the requirement to have comprehensive sickness insurance for themselves and their family members in the UK. Tick all that apply:

- ☐ Private medical insurance plan that covers you, your sponsor and their family members for the majority of risks while in the UK
- ☐ European Health Insurance Card (EHIC) (see Note), issued by an EEA Member State (not the UK)
- ☐ Form S1
- ☐ Form S2
- ☐ Form S3

Note: Your sponsor can only rely on an EHIC if they have not come to live permanently in the UK. As well as submitting their EHIC, you must also submit a 'statement of intent' from your sponsor confirming that they do not intend to live permanently in the UK.

Now go to section 18.

Section 16 - Sponsor is an EEA national student

Complete this section if your sponsor is currently studying in the UK. Answer all questions in this section.

You must also submit relevant supporting evidence – see section 20.

Your sponsor's studies

16.1 Name and address of the educational establishment at which your sponsor is studying:

[illegible]

16.2 Telephone number of establishment:

16.3 Name and contact details of a person at the establishment we can contact if necessary (for example, your sponsor's personal tutor, supervisor or head of department).

Name:

Position (e.g. tutor, course supervisor):

Daytime/work phone number:

Email address:

16.4 Course title:

16.5 Qualification the course leads to:

16.6 Date the course started:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

16.7 Course end date:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

16.8 Is this a vocational course?

Yes

10

No

7

If yes, please give details of any work placements your sponsor is/was required to do as part of the course, including the name and address of the employer and, if your sponsor is/was paid, your sponsor's weekly/monthly pay.

[illegible]

16.9 How is the educational establishment accredited? Please tick the relevant box(es) below. If you are not sure, please ask your sponsor to check with their educational provider.

- ☐ Holder of a Tier 4 sponsor licence
- ☐ Publicly funded (e.g. receives funding from the Skills Funding Agency in England, Welsh Assembly Government, Education Scotland, or the Department of Education in Northern Ireland)

Inspected by one of the following inspection bodies:

- ☐ Quality Assurance Agency for Higher Education
- ☐ Ofsted
- ☐ Educational Scotland
- ☐ Estyn
- ☐ Education and Training Inspectorate
- ☐ Independent Schools Inspectorate
- ☐ Bridge Schools Inspectorate
- ☐ School Inspection Service

Accredited by one of the following accreditation bodies:

- ☐ Accreditation Body for Language Services (ABLS)
- ☐ Accreditation Service for International Colleges (ASIC)
- ☐ Accreditation UK (British Council)
- ☐ British Accreditation Council (BAC)

☐ Other – please state:

Your sponsor's finances

16.10 Please tick and complete either A or B below to indicate how you intend to show that your sponsor has sufficient financial resources to support themselves and their family in the UK without needing to claim benefits/public funds. You may tick both if you wish.

A) I am providing evidence of my sponsor's financial resources (see section 20 for list of documents) ☐

Complete the table below with details of your sponsor's financial resources. For each type of resource, indicate the source (who provides it), how much they receive, and how often they receive it (if applicable). Tick all that apply.

Type of financial resource	Owner of financial resource		
	My sponsor	Family member living in the UK	Other relative (not in the UK), friend or other person
Scholarship, grant or bursary			
Savings			
Investments			
Income from rental property			
State pension			
Occupational pension			
Income from lawful employment			
Income from lawful self-employment			
Other – please state:			

If your sponsor is supported, or partly supported, by a friend(s), relative(s) or other person(s) who live(s) in the UK, give their details below. If you need more space, continue on a separate sheet and enclose with your application:

	Person 1	Person 2	Person 3
Full name			
Date of birth			
Nationality			
Relationship to sponsor			

B) I am providing a declaration for my sponsor, witnessed by a commissioner for oaths or public notary, assuring the Secretary of State that they have sufficient financial resources.

☐

Comprehensive sickness insurance cover

16.11 Please indicate how your sponsor meets the requirement to hold comprehensive sickness insurance cover. Tick more than one if relevant.

- ☐ Private medical insurance plan that covers your sponsor for the majority of risks while in the UK
- ☐ European Health Insurance Card (EHIC) (see Note) issued by an EEA Member State (not the UK)
- ☐ Form S1
- ☐ Form S2
- ☐ Form S3

Note: Your sponsor can only rely on an EHIC if they have not come to live permanently in the UK. As well as submitting their EHIC, you must also submit a 'statement of intent' from your sponsor confirming that they do not intend to live permanently in the UK.

Now go to section 18.

Section 17 - Sponsor is an EEA national jobseeker (looking for work)

Complete this section if your sponsor is currently in the UK looking for work.

17.1 What was your sponsor's status in the UK before they started looking for work? Please tick:

- ☐ They retained their status as a worker (see section 13D) due to involuntary unemployment. Complete subsections C and D below.
- ☐ They were previously a worker*, self-employed, self-sufficient, or a student. Complete subsections B, C and D below.

* If they were previously a worker, only tick this box if they have not retained their status as a worker (for example, because they left their last job voluntarily or they are not registered with a relevant employment office as a jobseeker).

- ☐ They entered the UK to look for work and have not previously been a qualified person. Complete subsections A, C and D below.

A. Entered the UK to look for work, not previously a qualified person

17.2 Date your sponsor entered the UK:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

17.3 Date your sponsor started looking for work:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to subsection C.

B. Previously a worker, self employed, self-sufficient, or a student

17.4 Please tick the relevant box below to indicate your sponsor's status in the UK immediately before they started looking for work:

- ☐ Working
- ☐ Self-employed
- ☐ Self-sufficient
- ☐ Studying

Note: you must provide evidence of your sponsor's previous activity. See sections 13-16 and 20 of this form for guidance on the type of evidence you can submit to prove your sponsor was previously a qualified person.

17.5 Date your sponsor stopped the above activity:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

17.6 Date your sponsor started looking for work:

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Now go to subsection C.

C. Previous residence as a jobseeker or retained-status worker

17.7 Please list all periods since 1 January 2014 during which your sponsor has been in the UK looking for work (and they were not otherwise a qualified person).

--

17.8 Has your sponsor had any absences from the UK since 1 January 2014?

Yes ☐

No ☐

17.9 If yes, please give details below:

Country or countries visited	Date of departure	Date of return	Number of days*

* List only whole days' absences. Do not include the date you left or returned to the UK – e.g. if your sponsor left the UK on 1 January 2014 and returned on 31 January 2014, enter 29 days.

Now go to subsection D.

D. Your sponsor’s efforts to find work

17.10 Briefly describe what efforts your sponsor has made to find work in the UK

17.11 Briefly list any relevant qualifications or previous work or other experience that will help your sponsor find work in the UK

Note: You must submit evidence that your sponsor is looking for work and has a genuine chance of finding it. See section 20 for further details.

Now go to section 18.

For official use only:

Relevant period completed:

Yes

☐

No

☐

Compelling evidence required:

Yes

☐

No

☐

Section 18 - Public funds (state benefits)

This section asks for information about any public funds or state benefits (also known as 'social assistance') you are claiming, or have claimed, or that your sponsor is claiming or has claimed, since you have lived in the UK.

Note: you do not have to complete this if you're the family member of a British citizen and applying in the 'Surinder Singh' category (see section 9).

18.1 Are you/is your sponsor claiming, or have you/has your sponsor claimed, since living in the UK, any of the public funds or state benefits listed in the table at 18.2 below?

Yes ☐ No ☐

18.2 If you have answered yes, please complete the table below to show the amount you/your sponsor receive(s), or received, each week/month and for how long the benefit has been paid.

Benefit	Who receives it	Amount you/ they receive each week/ month (please specify frequency)	Date you/ they started receiving this benefit	Date you/ they stopped receiving this benefit (if you / they no longer receive it)
Attendance allowance				
Carer's allowance				
Child benefit				
Child tax credit				
Council tax benefit				
Council tax reduction				
Disability living allowance				

Employment and support allowance – income-related (work-related activity group)				
Employment and support allowance – income-related (support group)				
Employment and support allowance – contribution-based (work-related activity group)				
Employment and support allowance – contribution-based (support group)				
Housing benefit				
Homelessness and housing assistance				
Income support				
Jobseeker's allowance – income-based				
Jobseeker's allowance – contribution-based				
Personal independence payment				
Severe disablement allowance				
Social Fund payment				

State pension credit				
Working tax credit				
Universal credit				

18.3 If there are any benefits not in the list above you have/your sponsor has claimed, or if you wish to provide any other information, please use the box below.

Now go to section 19.

Section 19 - Personal history

This section asks you about any criminal convictions you have, any civil judgments or civil penalties made against you (or any family members who are applying with you) and details of any involvement you may have had in war crimes, genocide, crimes against humanity or terrorism. If you fail to answer all of these questions as fully and accurately as possible, your application may be refused.

It is an offence under section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which is known to be false or is not believed to be true. Information given will be checked with other agencies.

19.1 Have you (or any family members who are applying with you) been convicted of any criminal offence in the UK or any other country?

Yes ☐ - continue below

No ☐ - go to question 19.1

Please give details below for each criminal conviction, starting with the most recent one. If you or any family members who are applying with you have received more than two convictions, please photocopy this page and enclose it with this form.

Note: We will carry out criminal record checks on all applicants and family members.

In accordance with section 56A of the UK Borders Act 2007 you are required to disclose all spent or unspent convictions. This includes road traffic offences but not fixed penalty notices (such as speeding or parking tickets) unless they were part of a sentence of the court. This includes all drink-driving offences.

Criminal conviction 1

Name under which you were/your family member was convicted

[illegible]

Country where convicted

[illegible]

Nature of the offence

Sentence given

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

months

Name under which you were convicted

[illegible][illegible]

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

--	--	--

 months

Yes ☐ continue below

No ☐ go to question 17.3

If you or any family members who are applying with you have received more than two civil judgments and/or civil penalties under the UK immigration acts, please photocopy this page and enclose it with this form.

Date of judgment or civil penalty

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Country where judgment made

--

Details of judgment or civil penalty 2

--

Date of judgment or civil penalty

D	D		M	M		Y	Y	Y	Y
---	---	--	---	---	--	---	---	---	---

Country where judgment made

--

You must answer the following questions even if you have answered that you (or any other family members who are applying with you) have not been convicted of any criminal offence in the UK or any other country.

For help in answering these questions, please see the definitions at the end of this section.

Provide more details on a separate sheet of paper if necessary and submit it with your application.

19.3 Have you (or any family members who are applying with you) ever been charged or indicted in any country with a criminal offence for which you have not yet been tried in court?

Yes ☐ Please provide details: No ☐ go to question 19.4

--

19.4 In either peace or war time, have you (or any other family members who are applying with you) ever been involved in, or been suspected of involvement in, war crimes, crimes against humanity or genocide?

Yes ☐ Please provide details: No ☐ go to question 19.5

--

19.5 Have you (or any other family members who are applying with you) ever been involved in, supported or encouraged terrorist activities in any country?

Yes ☐ Please provide details: No ☐ go to question 19.6

19.6 Have you ever been a member of, or given support to, an organisation which has been associated with terrorism?

Yes ☐ Please provide details: No ☐ go to question 19.7

19.7 Have you (or any other family members who are applying with you) ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts?

Yes ☐ Please provide details: No ☐ go to question 19.8

19.8 Have you ever engaged in any other activities which might indicate that you may not be considered to be persons of good character?

Yes ☐ Please provide details: No ☐ go to question 19.9

19.9 How long have you lived in the UK?

Years Months

19.10 Please provide details of any periods of absence of more than 6 months during that time

Date you left the UK	Date you returned to the UK	Reason for absence

19.11 Please state what ties you have with:

- the country where you were born
- any other country whose nationality you hold
- any country where you have lived for more than 5 years

You should tell us about any family friends, or other connections with that country:

Country	Social, cultural or family ties

Definitions

The following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at www.legislation.gov.uk/ukpga/2001/17 or purchased from The Stationery Office (telephone 0870 600 5522). It is the your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately.

War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

Organisations concerned with terrorism

An organisation is concerned with terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

Section 20 - Documents and evidence

You must submit proof of your identity and nationality, proof of your sponsor's identity, nationality and status, and proof that you qualify as a family member or have retained your right of residence. If you do not, your application may be delayed or refused.

This section provides guidance on what documents to submit.

Unless otherwise stated, please send original documents only. Photocopies are not acceptable. If you're unable to send the original, please explain why. We are unlikely to be able to approve your application without sight of the original document.

Please also submit photocopies of all documents submitted as well as the original documents.

If you receive bank statements in online/electronic format only, ask your bank to stamp each page with their official stamp.

If you wish to send any documents that are not in English or Welsh, you must get the document translated by a qualified professional translator. Ask the translator or translation company to confirm in writing on the translation:

- that it's a 'true and accurate translation of the original document'
- the date of the translation
- the full name and contact details of the translator or a representative of the translation company.

Please tick the relevant boxes below to show what documents (and, where relevant, how many of each) you're submitting. If you're submitting any documents not listed in the relevant section, please list them at under 'other evidence' at the end of this section.

Section 1 - Your personal details		How Many?
Passport photographs		
<input type="checkbox"/>	2 passport sized photographs with your name written on the back and which conform to the standards on www.gov.uk/photos-for-passports	
Proof of your identity and nationality		
<input type="checkbox"/>	Your valid passport or travel document, or	
<input type="checkbox"/>	Your valid national identity card	
<input type="checkbox"/>	If you entered the UK on a different passport, travel document or national identity card, send that/those document(s) also	
<p>Make sure that you have signed your passport or travel document, if required.</p> <p>If you're not able to submit a valid passport, travel document or national identity card, you must explain why not and submit any alternative evidence of your identity and nationality (see also section 1.17).</p>		
<input type="checkbox"/>	Alternative evidence submitted – please list:	
<input type="checkbox"/>		

Section 2 – Your sponsor		How many?
Passport photograph of your sponsor		
<input type="checkbox"/>	At least 1 passport sized photograph of your sponsor with their name written on the back and which conforms to the standards on www.gov.uk/photos-for-passports	
Proof of your sponsor's identity and nationality		
<input type="checkbox"/>	Your sponsor's valid passport, or	
<input type="checkbox"/>	Your sponsor's valid national identity card	
<p>Make sure that they have signed their passport, if required.</p> <p>If you're not able to submit a valid passport or national identity card for your sponsor, you must explain why not and submit any alternative evidence of their identity and nationality (see also section 2.16).</p>		
<input type="checkbox"/>	Alternative evidence submitted – please list:	
<input type="checkbox"/>		

Section 3 - Children under 21 applying with you		
Passport photographs of the child		
<input type="checkbox"/>	2 passport sized photograph of each child aged under 21 applying with you with their name written on the back and which conform to the standards on www.gov.uk/photos-for-passports	
Proof of the child's identity and nationality		
<input type="checkbox"/>	Valid passport or travel document for each child, or	
<input type="checkbox"/>	Valid national identity card for each child	
<input type="checkbox"/>	If the child entered the UK on a different passport, travel document or national identity card, send that/those document(s) also	
<p>Make sure that they have signed your passport or travel document, if required.</p> <p>If you're not able to submit a valid passport or national identity card for each child, you must explain why not and submit any alternative evidence of their identity and nationality (see also section 3.18).</p>		
<input type="checkbox"/>	Alternative evidence submitted – please list:	
<input type="checkbox"/>		
Parental responsibility		
<input type="checkbox"/>	Full birth or adoption certificate for each child	
<input type="checkbox"/>	Custody or residence order (if relevant)	

<input type="checkbox"/>	If relevant, a letter from the parent(s) not living with the child confirming they consent to the child's care arrangements (if the child is aged under 18 and is not living with the parents named on their birth or adoption certificate or custody/residence order)	
--------------------------	--	--

Section 4 – About your application	How many?
---	-----------

Proof of your relationship to your sponsor

You must show how you're related to the sponsor named in section 2 by providing relevant birth, adoption, marriage or civil partnership certificates. Examples are listed below.

'Full birth certificate' means an official birth certificate which shows the name of the child, the child's parent(s), date of birth and place of birth.

Spouse/civil partner of the sponsor

<input type="checkbox"/>	Your marriage or civil partnership certificate	
--------------------------	--	--

Child of the sponsor

<input type="checkbox"/>	Your full birth or adoption certificate	
--------------------------	---	--

Grandchild of the sponsor

<input type="checkbox"/>	Your full birth or adoption certificate	
<input type="checkbox"/>	Full birth or adoption certificate of your mother or father (i.e. the child of the sponsor)	

Parent of the sponsor

<input type="checkbox"/>	Your child's (i.e. the sponsor's) full birth or adoption certificate	
--------------------------	--	--

Grandparent of the sponsor

<input type="checkbox"/>	Full birth or adoption certificate of your child (i.e. the mother/father of the sponsor)	
<input type="checkbox"/>	Full birth or adoption certificate of the sponsor (i.e. your grandchild)	

Child, grandchild, parent or grandparent of the sponsor's spouse or civil partner ('in-laws')

If you're not directly related to the sponsor, but are related to their spouse or civil partner, then you must submit the relevant combination of documents listed above, plus

<input type="checkbox"/>	Marriage or civil partnership certificate of the sponsor and their spouse or civil partner	
--------------------------	--	--

Other evidence

<input type="checkbox"/>	If you can't provide the evidence listed above, you must provide any relevant alternative evidence. List this below:	
--------------------------	--	--

Section 5 – Spouse or civil partner of the sponsor		How many?
Evidence of living together with your sponsor (if relevant)		
<p>If you and your sponsor are living together, or have previously lived together, please provide evidence of this. We recommend that you send at least 6 items, from 3 different sources. These can be addressed to you jointly or individually, provided they clearly show that you live at the same address.</p> <p>If you and your sponsor are, or have been, living with relatives or friends, and you do not have any bills or other documents addressed to you, please provide a letter from the relative(s) and/or friend(s) confirming you are/have been living with them.</p> <p>If you have not been living together (but you're still married or in a civil partnership), tell us the reasons for this and whether you stayed in contact with each other during this time, and provide any relevant supporting evidence.</p>		
<input type="checkbox"/>	Letters or other documents from government departments or agencies, for example HM Revenue and Customs, Department for Work and Pensions, DVLA, TV Licensing	
<input type="checkbox"/>	Letters or other documents from your GP, a hospital or other local health service about medical treatments, appointments, home visits or other medical matters	
<input type="checkbox"/>	Bank statements/letters	
<input type="checkbox"/>	Building society savings books/letters	
<input type="checkbox"/>	Council tax bills or statements	
<input type="checkbox"/>	Electricity and/or gas bills or statements	
<input type="checkbox"/>	Water rates bills or statements	
<input type="checkbox"/>	Mortgage statements/agreement	
<input type="checkbox"/>	Tenancy agreement(s)	
<input type="checkbox"/>	Telephone bills or statements	
<input type="checkbox"/>	Photographs of you and your sponsor together – for example, on holiday or at a family celebration	
<input type="checkbox"/>	Evidence of how you have kept in contact with each other during periods in which you have not lived together – for example, letters, printouts of emails or contact via social media, mobile phone bills showing you have contacted each other, printouts of Skype (or similar) logs, etc	
<input type="checkbox"/>	Other evidence – please list:	
Children (if you or your sponsor have parental responsibility for any children, other than those mentioned in section 3)		
<input type="checkbox"/>	Child's birth or adoption certificate	
<input type="checkbox"/>	Parental order, custody/residence order (if relevant)	
Previous marriages or civil partnerships (if you have/your sponsor has previously been married or in a civil partnership)		
<input type="checkbox"/>	Divorce certificate/decreet absolute/dissolution order or equivalent	
Other relevant documents		

<input type="checkbox"/>	If you wish to submit any other relevant documents about your relationship, list them below:	
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Section 6 – Descendant under 21		How many?
<input type="checkbox"/>	Evidence of your relationship to your sponsor (i.e. birth or adoption certificate or parental order – see guidance for section 4 above).	
Parental responsibility (if you're under 18)		
If you're under 18 and not living with both parents named on your birth or adoption certificate, give the reasons for this in section 6.3 and provide any relevant supporting evidence, such as:		
<input type="checkbox"/>	Custody or residence order, or	
<input type="checkbox"/>	Letter from your parent(s) confirming that they consent to your current living arrangements	
<input type="checkbox"/>	Other evidence – please state:	

Section 7 – Dependent family member		How many?
Evidence of your financial dependency, such as:		
<input type="checkbox"/>	Money transfer receipts from your sponsor to you	
<input type="checkbox"/>	Your bank statements showing receipt of money from your sponsor	
<input type="checkbox"/>	Evidence of living in the same household as your sponsor, if relevant – e.g. tenancy agreement naming you, utility bills with your name on, mobile phone bill,, etc	
<input type="checkbox"/>	Any other relevant evidence – please list:	

Section 8 – Retained right of residence		How many?
Subsection A or B: sponsor has died		
<input type="checkbox"/>	Death certificate for your sponsor	
Subsection B or C: child in education		
<input type="checkbox"/>	Letter from the school/college/educational establishment confirming enrolment and attendance by the relevant child	
Subsection C or D(2): parent with custody of a child in education/child of relevant EEA national		
<input type="checkbox"/>	Custody or residence order	
<input type="checkbox"/>	Letter or statutory declaration from the sponsor agreeing to the arrangements	

	Other – please state:	
Subsection D: divorce, annulment or dissolution of marriage or civil partnership		
	Divorce certificate, decree absolute or dissolution order (or overseas equivalent)	
	Divorce, dissolution or nullity petition, or overseas equivalent, if you're claiming the marriage or civil partnership lasted 3 years before proceedings began to end it	
Subsection D(3): parent with access rights		
	Relevant court order confirming details of the access arrangements	
Subsection D(4): domestic violence or other compelling circumstances		
(i) At least one of the following:		
	An injunction, non-molestation order or other protection order made against the sponsor (other than an ex-parte or interim order)	
	Evidence of a relevant court conviction against the sponsor	
	Evidence of a police caution against the sponsor	
	If the sponsor has not yet been convicted of an offence but there is a pending court case, you should submit evidence of this (such as a letter from the court confirming the date of the hearing). Note: in this case, we recommend you send at least one other document from list (i) or (ii) as evidence.	
(ii) If you cannot submit any of the above documents, you must submit at least one (more if possible) of the documents listed below:		
	A medical report from a hospital doctor confirming that you have injuries consistent with being a victim of domestic violence	
	A letter from a family practitioner who has examined you and is satisfied that your injuries are consistent with being a victim of domestic violence	
	An undertaking given to a court that the perpetrator of the violence will not approach you/the victim of the violence	
	A police report confirming attendance at your home as a result of a domestic violence incident	
	A letter from a social services department confirming its involvement in connection with domestic violence	
	A letter of support or report from a women's refuge	

	Any other relevant evidence of domestic violence or compelling circumstances – please list:	

Subsection E: your sponsor's status at the relevant date

	Proof that your sponsor was an EEA national with permanent residence or qualified person at the relevant date – see sections 10-17 below for guidance.	
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Note: if you find it difficult to provide all of the relevant evidence because your sponsor has died or left the UK, or you're no longer able to contact them, please provide as much information about them and evidence as you can.

Subsection F: proof of your status in the UK

	Evidence that you have been working, self-employed or self-sufficient, or have retained your status as a worker or self-employed person, since you retained your right of residence – see section 12-17 below for guidance on what documents to submit, or	
	Evidence that your non-EEA family member meets the above conditions, and	
	Proof of your relationship to your non-EEA family member (if relevant) – e.g. birth certificate(s) – see notes for section 4 for guidance on how to prove you're related to another person.	

All subsections: proof of your and your sponsor's residence in the UK

You must show that you and your sponsor were living in the UK at the relevant date (i.e. immediately before your sponsor died or left the UK, or date of divorce, annulment or dissolution, if relevant).

If you're applying under category A, you must show that you had been living in the UK for at least one year before your sponsor died.

If you're applying under category D(1) (marriage or civil partnership lasted at least 3 years, with at least one year spent in the UK), the evidence should cover at least one year's residence in the UK.

Examples of the kinds of documents you can submit include:

	Letters or other documents from government departments or agencies, for example HM Revenue and Customs, Department for Work and Pensions, DVLA, TV Licensing	
	Letters or other documents from your GP, a hospital or other local health service about medical treatments, appointments, home visits or other medical matters	
	Bank statements/letters	
	Building society savings books/letters	
	Council tax bills or statements	
	Electricity and/or gas bills or statements	
	Water rates bills or statements	

	Mortgage statements/agreement	
	Tenancy agreement(s)	
	Telephone bills or statements	
	Other – please state:	

Section 9 – Surinder Singh		How many?
Subsection A: your sponsor's activity in the EEA state		
Employment		
	Letter(s) from your sponsor's employer(s) confirming the job title, dates they worked for them, hours they normally worked, salary/wage, and reason for leaving	
	Wage slips covering at least 3 months of employment and/or bank statements showing receipt of the wages	
	Other evidence – please state:	
Self-employment		
	Evidence that your sponsor was genuinely self-employed in the EEA state, such as proof of registration with the relevant tax authorities, payment of relevant taxes as a self-employed person, contracts to provide services, invoices, bank statements or other documents showing proof of income – see guidance for section 14 below for the types of document you can submit	
Other activity (if there are periods when your sponsor wasn't working or self-employed)		
	Proof of temporary incapacity – e.g. doctor's letter – see guidance for section 13B.	
	Proof of vocational training – e.g. letter from training provider – see guidance for section 13C.	
	Proof of receipt of job-seeking benefits and evidence of looking for work (if your sponsor was involuntarily unemployed) – see guidance for sections 13D and 17.	
Subsection B: previous documentation issued under the Surinder Singh judgment		
	If you currently hold, or were last issued with, an EEA family permit, registration certificate or residence card under the Surinder Singh judgment, please include that document, or a police lost property report if it is has been lost or stolen.	
Subsection C: residence in the EEA state		

	Proof that you and your sponsor (and any other family members, if relevant) lived in the EEA state, such as tenancy agreements, utility bills, etc – see guidance for sections 5 and 8 for examples of documents and list them below:	
Subsection D: integration in the EEA state (if required to complete this subsection)		
	Evidence of any financial commitments in the EEA state – e.g. mortgage agreement, bank loans, etc	
	Evidence of speaking or learning the language of the EEA state – e.g. qualifications or proof of attendance at language classes	
	If you had any children attending school or college in the EEA state, evidence of this (e.g. letter from the relevant school/college, educational certificates, etc)	
	Evidence of membership of any social or community groups	
	Other – please state:	

Section 10 – Sponsor has permanent residence		
Subsection A: sponsor has a document certifying permanent residence		
	Your sponsor's document certifying permanent residence, or	
	If lost or stolen, police lost property report or document showing crime reference number	
Subsection C: sponsor does not have a document certifying permanent residence		
<p>If your sponsor does not have, or is not applying for, a document certifying permanent residence, and you're not applying at the same time as another family member who is providing evidence of your sponsor's status, you must show how your sponsor acquired permanent residence.</p> <p>Examples of the evidence you can submit are listed below. You should also refer to the evidence listed for sections 12-17 below for guidance on the documents you should submit. The evidence must show that your sponsor was a qualified person for 5 years, unless they acquired permanent residence as a family member.</p> <p>If you find it difficult to provide evidence covering the entire 5-year period but your sponsor is still a qualified person (worker, self-employed, self-sufficient, student, jobseeker), you can provide evidence to show that they are currently a qualified person instead (see evidence for sections 12-17).</p>		
	Employment	
	Evidence that your sponsor has been working for 5 years, such as wage slips, employer's letters, P60s, etc – see evidence for sections 12 and 13.	

Self-employment	
Evidence that your sponsor has been self-employed for 5 years, such as contracts to provide service, proof of payment of tax and national insurance as a self-employed person, P60s, registration with Companies House, bank statements, accounts, etc – see evidence for section 14.	
Self-sufficiency or study (financial resources)	
Evidence that your sponsor has had sufficient financial resources for 5 years, such as bank statements, savings books, proof of receipt of a pension or income from rental property – see evidence for sections 15 and 16.	
Study	
Evidence of study, such as enrolment letters from your sponsor's college, certificates or results transcripts for courses completed – see evidence for section 16.	
Comprehensive sickness insurance	
Evidence of your sponsor's comprehensive sickness insurance for any period in which they were a student or self-sufficient, such as their European Health Insurance Card (EHIC) (formerly form E111), S1 (formerly E106/E109/E121), S2 (formerly E112), S3, policy document from a private medical insurer – see evidence for sections 15 and 16.	
Looking for work	
For any period in which your sponsor was unemployed and looking for work, proof of registration with Jobcentre Plus or the equivalent office, proof of looking for work – see evidence for section 17.	
Temporary incapacity	
For any period in which your sponsor was temporarily unable to work or pursue self-employment due to illness or accident, a letter from their doctor confirming the nature and duration of the incapacity.	
Vocational training	
For any period in which your sponsor was unemployed and doing vocational training, a letter from the training provider confirming details of the training course. If they left their previous job voluntarily, the letter must state whether the training is related to their previous employment.	
Family member	
For any period in which your sponsor was a family member of another EEA national, evidence of relationship (such as birth, marriage or civil partnership certificate) and proof of their family member's status (such as their document certifying permanent residence, or evidence they were a qualified person).	
Family member ceased activity	
If your sponsor acquired permanent residence as the family member of an EEA national who ceased activity, that family member's document certifying permanent residence (if available) or evidence of their employment or self-employment and proof of their incapacity (e.g. letter from a consultant) or retirement (e.g. letter from former employer, proof of receipt of state or occupational pension).	

Family member died	
If your sponsor acquired permanent residence as the family member of an EEA national who died, that EEA national's death certificate and proof of their previous employment or self-employment.	
Residence	
<p>Proof of your sponsor's residence in the UK for the required period, such as:</p> <ul style="list-style-type: none"> ▪ council tax bills ▪ utility bills ▪ water rates bills or statements ▪ bank statements ▪ evidence of registration with a general practitioner (such as their NHS medical card) <p>(see guidance for sections 5 and 8 for other examples of documents proving residence.)</p>	
Other	
Any other relevant evidence that your sponsor acquired permanent residence – please list below:	

Section 11 – Sponsor is a qualified person

Complete this section as required.

Sections 12-17 (qualified person categories)

You must submit evidence that your EEA national sponsor is, or has been, a qualified person. The evidence must cover the following period(s), depending on the circumstances:

Situation	Period you must provide evidence for
Sponsor is currently a qualified person	<ul style="list-style-type: none"> ▪ at least the last 3 months before the date of your application, or ▪ the entire period if they have been a qualified person for less than 3 months
Sponsor was previously working, self-employed, self-sufficient or studying but is now a jobseeker (looking for work)	<ul style="list-style-type: none"> ▪ the last 3 months before they became a jobseeker, or ▪ the entire period if the relevant activity lasted less than 3 months
Sponsor was a qualified person when you retained your right of residence	<ul style="list-style-type: none"> ▪ the last 3 months before the 'relevant date' (see definition below), or ▪ the entire period if they were a qualified person for less than 3 months
Sponsor is not currently a qualified person but has permanent residence	<ul style="list-style-type: none"> ▪ the entire relevant period (usually 5 years)

'Relevant date' means the date your sponsor died or left the UK, or their marriage or civil partnership legally ended in divorce, annulment or dissolution.

Section 12 – Sponsor is an EEA national worker

Proof of your sponsor's employment

<input type="checkbox"/>	Ask your sponsor's employer to complete the declaration in section 12B, or	
<input type="checkbox"/>	Enclose a letter from your sponsor's employer confirming the details in section 12A. This must be signed and dated by the employer, include the employer's contact details, and be on the letter-headed paper of the employer.	

Proof of your sponsor's income or salary

<input type="checkbox"/>	Wage slips covering the last 3 months or the relevant period, and/or	
<input type="checkbox"/>	Your sponsor's bank statements showing receipt of wages for the last 3 months or relevant period	
<input type="checkbox"/>	Any other relevant evidence of your sponsor's employment – please state:	
<input type="checkbox"/>		

Section 13 – Sponsor is an EEA national who has retained worker status

Subsection A: previous employment

<input type="checkbox"/>	A letter from your sponsor's previous employer confirming the details given in section 13A. This must be signed and dated by the employer, include the employer's contact details, and be on the letter-headed paper of the employer. The letter must also state: <ul style="list-style-type: none">▪ the date your sponsor stopped working for them, and▪ the reason your sponsor's employment ended.	
<input type="checkbox"/>	Wage slips covering the last 3 months or relevant period, and/or your sponsor's bank statements showing receipt of wages covering the last 3 months or relevant period	

Alternative evidence

If you can't submit the documents above (for example, you've lost the relevant documents, the employer is no longer trading or your sponsor is unable to contact them), you should enclose a letter explaining why not and you must submit alternative evidence of your sponsor's previous employment, such as:

<input type="checkbox"/>	Signed and dated contract of employment	
<input type="checkbox"/>	Form P45	
<input type="checkbox"/>	Most recent P60	
<input type="checkbox"/>	Letter of redundancy or dismissal from the employer	
<input type="checkbox"/>	Letter from the employer accepting your sponsor's resignation	
<input type="checkbox"/>	Employment tribunal judgment	

<input type="checkbox"/>	Any other evidence (please list):	
<input type="checkbox"/>		

Subsection B: temporary incapacity

<input type="checkbox"/>	A letter from a registered medical practitioner (general practitioner or consultant) confirming the nature of the illness or accident and how long your sponsor's incapacity is likely to last	
<input type="checkbox"/>	If your sponsor has been receiving any payment from the employer (including statutory sick pay), evidence of this.	

Subsection C: vocational training

<input type="checkbox"/>	<p>A letter from the training provider confirming:</p> <ul style="list-style-type: none"> ▪ the title of the training course ▪ how long the training is expected to last ▪ qualification the training leads to (if any) ▪ if you sponsor left their last job voluntarily, how the training is related to their previous employment ▪ any other relevant details. 	
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Subsection D: involuntarily unemployed jobseeker

<input type="checkbox"/>	<p>Letter(s) from Jobcentre Plus (or the Jobs and Benefits Office or Social Security Office if your sponsor lives in Northern Ireland) confirming the date your sponsor registered with them and details of any job-seeking benefits they receive.</p> <p>You must also submit evidence that your sponsor is looking for work – see notes for section 17 below.</p>	
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Section 14 – Sponsor is a self-employed EEA national		How many?
Subsection A: proof of your sponsor's self-employment		
1. Proof of registration with Her Majesty's Revenue and Customs (HMRC) and payment of relevant tax, national insurance and VAT		
(a) Tax documents – at least two of the following:		
<input type="checkbox"/>	Copy or printout of your sponsor's most recent self-assessment tax return (SA100) and evidence that it has been received by HMRC (e.g. written notification or printout of online confirmation)	
<input type="checkbox"/>	Your sponsor's self-assessment or tax calculation issued by HMRC (SA300 or SA302) if they have received this	
<input type="checkbox"/>	Most recent P60 showing tax and national insurance paid for the last financial year (or any previous P60s if relevant)	
(b) National insurance documents – at least one of the following:		

	Stamped receipts showing payment of class 2 or class 4 national insurance contributions (e.g. if your sponsor pays them in person at the post office or over the counter at their bank)	
	Evidence from your sponsor's bank statements showing payment of national insurance if they pay by direct debit. (This should show on their bank statement as 'HMRC NI – DD'.)	
	Most recent P60 (if issued within the last 3 months) or any previous P60s (if relevant)	
	Any other written confirmation from HMRC of national insurance paid	
	If your sponsor doesn't earn enough to pay national insurance contributions, their certificate of small earnings exception issued by HMRC, or evidence that they have applied for one	
	If your sponsor is a company director who receives wage slips, and these show they have paid national insurance contributions through the PAYE system, you can use their wage slips as evidence	
	If your sponsor is a self-employed subcontractor under the Construction Industry Scheme (CIS), send their: <ul style="list-style-type: none"> • most recent CIS pay and deduction statement from their contractor showing their unique taxpayer reference (UTR) and CIS deductions, and • at least one of the tax documents listed above 	
	If your sponsor has not been trading long enough to pay tax or national insurance contributions or to send a self-assessment tax return, you must show that they have registered to pay these. Please send at least two of the following:	
	Copy of form CWF1 or printout of their online registration as a self-employed person with HMRC	
	Evidence that HMRC has received their application – e.g. letter or printout of online acknowledgement	
	Notification from HMRC of their national insurance number and/or unique taxpayer reference number	
	(c) Proof of VAT registration (if applicable):	
	If your sponsor's business's turnover exceeds, or is expected to exceed, the VAT threshold (£79,000 for 2013/14, £81,000 for 2014/15), a certificate of VAT registration and the VAT return for the last full financial year (a copy or print-out) confirming the VAT registration number	
	2. Proof of earnings from self-employment – at least two of the following:	
	Copies of invoices issued by your sponsor or their business, receipts for payments, etc. If the business is a limited company, these must be on company-headed paper	
	Personal bank statements showing receipt of payments covering at least the last 3 months	
	Business bank statements covering at least the last 3 months. Your sponsor must be named on the account, or otherwise provide evidence to show that they have access to the account	

<input type="checkbox"/>	If trading for more than 12 months, a copy of your sponsor's most recent statutory accounts with a letter from their accountant confirming gross/net profit for the relevant period	
<input type="checkbox"/>	Your sponsor's most recent P60 (if issued within the last 3 months) or any previous P60s (if relevant)	
<input type="checkbox"/>	If your sponsor is a subcontractor under the Construction Industry Scheme, they can send their CIS pay and deduction statement (see above), together with one of the above documents	
<input type="checkbox"/>	<p>If your sponsor is a company director who receives a salary, you must send:</p> <ul style="list-style-type: none"> • their payslips covering the last 3 months (or all payslips issued if they have been a company director for less than 3 months), and • personal bank statements showing receipt of wages 	
<input type="checkbox"/>	<p>If your sponsor is a company director who receives dividends, you must send:</p> <ul style="list-style-type: none"> • dividend vouchers for dividends declared in your sponsor's favour showing the company's and your sponsor's details, with their net dividend amount and tax credit, and • personal bank statement(s) showing that those dividends were paid into your sponsor's bank account 	
3. Evidence that your sponsor's business is actively trading – at least two of the following		
<input type="checkbox"/>	Copies of invoices for services provided	
<input type="checkbox"/>	Contracts to provide services	
<input type="checkbox"/>	Receipts for purchase of tools or business equipment	
<input type="checkbox"/>	Testimonials or references from clients, with their contact details (note: we will verify these documents)	
<input type="checkbox"/>	Examples of business advertising (such as flyers, online advertising, listing in Yellow Pages, listing in trade magazines or on trade websites)	
<input type="checkbox"/>	Any other relevant evidence (please state):	
4. Additional evidence if your sponsor is a partner in a business partnership		
<input type="checkbox"/>	Proof that the partnership is registered with Companies House (certificate of incorporation – certified copy is acceptable)	
<input type="checkbox"/>	If your sponsor is the 'nominated partner' in the business, a copy or printout of their partnership tax return (SA800) and confirmation that it has been received by HMRC (e.g. written notification or printout of online confirmation)	
5. Additional evidence if your sponsor is a partner in, or director of, a limited company		

	Proof that the company is registered with Companies House (e.g. certificate of incorporation – certified copy is acceptable)	
	Proof that the company is registered with HMRC as an employer for PAYE and national insurance purposes	
	Most recent company tax return (CT600) (copy or printout) and evidence of receipt by HMRC (letter or online acknowledgement); previous CT600s if relevant	
	Current appointment report from Companies House (if your sponsor is a company director)	
	If the company has been trading for one year or more, a copy of the company annual return (AR01), or a printout of the return if it was sent electronically, together with proof that it has been received by Companies House (letter or printout of online acknowledgment)	
6. Additional evidence if your sponsor runs a franchise		
	Franchise agreement signed by both or all parties	
7. Evidence of qualifications or professional registration if required for your sponsor's trade		
For some businesses, your sponsor must be qualified, licensed, or registered with a professional or statutory scheme to be trading legally. Some examples are given below.		
Certified copies are acceptable.		
	Full valid driving licence if your sponsor is required to drive as part of their business	
	Security Industry Authority (SIA) licence if your sponsor is a security guard or doorman ('bouncer')	
	Your sponsor's Gas Safe registration card or reference number if they're a gas fitter	
	Certificate issued by Environmental Health if your sponsor runs a restaurant, café, takeaway or other food or catering business	
	Your sponsor's General Medical Council (GMC) reference number if they're a doctor	
	Other (please state):	
8. Miscellaneous evidence (optional)		
	Articles of association (limited company only)	
	Deed of partnership/partnership agreement (partnership only)	
	Proof of ownership of business premises, or lease/contract for use of premises	
	Evidence of shareholding	
	Proof of employer's liability insurance, indemnity insurance, or public liability insurance	
	Business plan (e.g. if the business is new)	

	Evidence of relevant professional qualifications or accreditation (other than mandatory qualifications or accreditation listed above)	
Subsection B: temporary incapacity (if relevant)		
	A letter from a registered medical practitioner (general practitioner or consultant) confirming the nature of the illness or accident and how long your sponsor's incapacity is likely to last (or did last)	
	Evidence of any sickness or disability related benefits (see section 15 below)	

Section 15 – Sponsor is a self-sufficient EEA national		How many?
Proof of your sponsor's financial resources, such as:		
<input type="checkbox"/>	Itemised bank statements covering at least the last 3 months	
<input type="checkbox"/>	Building society pass book	
<input type="checkbox"/>	Evidence of receipt of a pension	
<input type="checkbox"/>	Evidence of income from rental property	
<input type="checkbox"/>	Wage slips from lawful employment	
<input type="checkbox"/>	Evidence of income from lawful self-employment	
<input type="checkbox"/>	If a relative, friend or other person is financially supporting your sponsor, a signed and dated letter from that person confirming that they are supporting your sponsor and for how long. You must also submit evidence of the sponsor's finances as above.	
<input type="checkbox"/>	Any other relevant evidence of the financial resources available to your sponsor (please list):	
Proof of comprehensive sickness insurance		
<input type="checkbox"/>	If your sponsor has private medical insurance, enclose a schedule or other document from the insurance provider outlining the level of cover. This must cover you, your sponsor (and their/your family, if applicable) for the majority of risks while you're/they're in the UK	
<input type="checkbox"/>	Valid European Health Insurance Card (EHIC) (formerly form E111) issued by an EEA Member State (other than the UK), together with a statement confirming that your sponsor does not intend to live permanently in the UK. (Note: the statement is not required if your sponsor already has permanent residence.)	
<input type="checkbox"/>	Form S1 (formerly E106, E109, E121)	
<input type="checkbox"/>	Form S2 (formerly E112)	
<input type="checkbox"/>	Form S3	

Section 16 – Sponsor is an EEA national student		How many?
Proof of enrolment on a course of study		
<input type="checkbox"/>	A letter from your sponsor's school, college, university or other educational/training establishment confirming their enrolment on a course. The letter must be signed and dated by an official of the establishment, be on their letter-headed paper, and confirm the details of the course as stated in section 16.	
<input type="checkbox"/>	If your sponsor is doing a work placement as part of a vocational course, also include a letter from the work placement provider giving details of the placement.	
Proof of your sponsor's financial resources		
<input type="checkbox"/>	Bank statements	
<input type="checkbox"/>	Wage slips from lawful employment	
<input type="checkbox"/>	Evidence of a grant, scholarship or bursary	
<input type="checkbox"/>	A declaration, signed and dated by your sponsor, confirming that they have sufficient financial resources to cover them, you and their/your family members living in the UK (if applicable) not to become a burden on the UK's social assistance system during their/your period of stay in the UK as a student. This should be witnessed and counter-signed by a Commissioner for Oaths, public notary, or magistrate.	
<input type="checkbox"/>	Any other evidence of your sponsor's financial resources – see guidance for section 15 above on what evidence you can submit and list the evidence below:	
Proof of comprehensive sickness insurance		
<input type="checkbox"/>	If your sponsor has private medical insurance, enclose a schedule or other document from the insurance provider outlining the level of cover. This must cover them for the majority of risks while in the UK.	
<input type="checkbox"/>	Valid European Health Insurance Card (EHIC) (formerly form E111) issued by an EEA Member State (other than the UK), together with a statement confirming that they do not intend to live permanently in the UK. (Note: the statement is not required if your sponsor already has permanent residence.)	
<input type="checkbox"/>	Form S1 (formerly E106, E109, E121)	
<input type="checkbox"/>	Form S2 (formerly E112)	
<input type="checkbox"/>	Form S3	

Section 17 – Sponsor is an EEA national jobseeker (looking for work)		How many?
Proof of your sponsor's previous status		
<input type="checkbox"/>	If your sponsor was previously working, self-employed, self-sufficient or studying, evidence of their status before they started looking for work. See the guidance for sections 13-16 above	
Evidence that your sponsor is looking for work and has a genuine chance of finding it		
<input type="checkbox"/>	Proof of registration with a recruitment agency	
<input type="checkbox"/>	Evidence of registration as a jobseeker with Jobcentre Plus, the Jobs and Benefits Office or Social Security Office (such as a letter from the relevant office and/or proof of receipt of relevant benefits)	
<input type="checkbox"/>	Copies of recent job applications	
<input type="checkbox"/>	Rejection letters from employers	
<input type="checkbox"/>	Invitations to job interviews	
<input type="checkbox"/>	Evidence of relevant professional, vocational or academic qualifications, or relevant work experience, if relevant (please list):	
<input type="checkbox"/>	Evidence of any training your sponsor is doing or has done to improve their chances of finding work, if relevant (please list):	
<input type="checkbox"/>	Any other relevant evidence – please list below:	

Section 18 – Public funds / state benefits		How many?
<input type="checkbox"/>	Your sponsor's bank statements showing receipt of the relevant benefit(s)	
<input type="checkbox"/>	Letter(s) from Jobcentre Plus, Department for Work and Pensions, Her Majesty's Revenue and Customs, or the local authority, confirming receipt of the relevant benefit(s)	

Other relevant evidence not listed above		How many?
<input type="checkbox"/>	If you wish to provide any other documents or evidence, other than those listed above, which you feel support your application, please list these below:	

Now go to section 21 (declarations).

Section 21 - Declarations

You (the applicant) should complete subsection A and your sponsor (named in section 2 of this form) should complete subsection B, unless they are unable to do so.

A. Applicant’s declaration

Please read the declaration below and sign it. It should be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian should sign it.

I hereby apply for a registration certificate / residence card. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of me, as named on the back of each photograph, and that I have had the opportunity to see the Home Office photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions, and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application or on whether I have, or my sponsor has, a right of residence. I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity, and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the UK.

I understand that the Home Office may also use the information provided by me for training purposes.

I am aware that it is an offence to make a statement or representation which I know to be false or do not believe to be true, or to obtain, or seek to obtain a registration certificate or residence card by means which include deception.

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary, and understand that this information will only be shared in limited circumstances relating to identity and security in line with section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

SignedDate

D

D

M

M

Y

Y

Y

Y

B. Sponsor's declaration

The sponsor named in section 2 of this application form should read the declaration below and sign it, unless the sponsor is unable to sign it for one of the reasons given below.

It should be signed by you (the sponsor) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian should sign it.

Sponsor is unable to sign because:

☐ They have died

☐ They have left the UK

☐ I am unable to contact the sponsor

☐ Other (please state):

I confirm that I am the sponsor named in section 2 of this application form and I am the family member of the applicant named in section 1. The information the applicant has given in this form is complete and is true to the best of my knowledge.

I confirm that the photograph submitted with this form is a true likeness of me, as named on the back of the photograph, and that I have had the opportunity to see the Home Office photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform the Home Office.

I understand that all information provided by me or the applicant to the Home Office will be treated in confidence but that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions, and that, if such bodies provide the Home Office with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on the application or on whether I have, or the applicant has, a right of residence.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me. Further details explaining when information may be passed to or from fraud prevention agencies and how that information may be used can be obtained from the Home Office website.

I understand that documents provided in support of this application will be checked for authenticity, and that false documents will be retained and may result in the application being refused and in my /the applicant's prosecution and subsequent removal from the UK.

I understand that the Home Office may also use the information provided by me or the applicant for training purposes.

I am aware that it is an offence to make a statement or representation which I know to be false or do not believe to be true, or to obtain, or seek to obtain a registration certificate or residence card by means which include deception.

(Sponsor’s declaration continued)

I understand that if I am informing the Home Office that I have changed my gender, these details may in certain circumstances be shared with other Home Office colleagues. I consent to this, where necessary, and understand that this information will only be shared in limited circumstances relating to identity and security in line with section 22 of the Gender Recognition Act. I am aware they will otherwise be treated in confidence and that my rights under the Equality Act 2010, Data Protection Act 1998 and Article 8 of the European Convention on Human Rights will be unaffected.

Signed

Date

D	D		M	M		Y	Y	Y	Y
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Identity document checklist

Please complete the table below to help us check that we have received your identity documents and to keep a record of them while they are with us.

Documents	How many?
Passports	
National identity cards	
Biometric residence permits (BRPs)	
Birth certificates	
Marriage/civil partnership certificates	
Driving licence (paper or photo)	
Deed poll	

Please make sure you send your application to the correct address as shown on the front of this form. Sending it to any other address will delay your application.