



**COUNCIL OF  
THE EUROPEAN UNION**

**Brussels, 5 May 2014**

**9255/14**

**LIMITE**

**PESC 441  
CIVCOM 78  
CSDP/PSDC 262  
COMEM 78  
RELEX 367  
JAI 260  
CSC 92  
EUBAM LIBYA 6**

**"I/A" ITEM NOTE**

---

From : General Secretariat of the Council  
To : COREPER/Council

---

Subject : Draft Council Decision amending Decision 2013/233/CFSP on the European Union Integrated Border Management Assistance Mission in Libya (EUBAM Libya)  
- Adoption

---

1. On 22 May 2013, the Council adopted Decision 2013/233/CFSP<sup>1</sup> establishing the European Union Integrated Border Management Assistance Mission in Libya (EUBAM Libya) and setting out a financial reference amount for the first 12 months of the Mission's mandate. A new financial reference for the period from 22 May 2014 until 21 May 2015 is required.
2. On 5 May 2014, the Foreign Relations Counsellors Working Party (RELEX) reached agreement on a draft Council Decision on the European Union Integrated Border Management Assistance Mission in Libya (EUBAM Libya), as well as on the Budgetary Impact Statement covering the period from 22 May 2014 until 21 May 2015.

---

<sup>1</sup> Council Decision 2013/233/CFSP of 22 May 2013 on the European Union Integrated Border Management Assistance Mission in Libya (EUBAM Libya) (OJ L 138, 24.5.2013, p. 15).

3. During discussions, RELEX took note of the confirmation by FPI and CPCC that the launch of the procurement procedures which could be affected by the outcome of the Strategic Review, and notably those related to the level of staffing of the Mission, will be postponed until the approval of the Strategic Review.
4. RELEX will reassess the appropriateness of the relevant budget lines upon completion of the Strategic Review.
5. In the light of the foregoing, COREPER is invited to:
  - confirm the agreement on the draft Council Decision and the Budgetary Impact Statement related to it as set out in the Annex to this note;
  - decide to publish the Council Decision in the Official Journal;
  - recommend to the Council to adopt the draft Council Decision amending Decision 2013/233/CFSP on the European Union Integrated Border Management Assistance Mission in Libya (EUBAM Libya), as set out, after finalisation of the text by the legal/linguistic experts, in document 8995/14.

---

**BUDGETARY IMPACT STATEMENT**

**POLICY AREA: EXTERNAL RELATIONS**

**ACTIVITY: COMMON FOREIGN AND SECURITY POLICY**

**COUNCIL DECISION 2014/XX/CSFP OF XX/XX/2014 AMENDING COUNCIL DECISION  
2013/233/CFSP OF 22 MAY 2013 ON THE EUROPEAN UNION MISSION IN LIBYA – EUBAM  
LIBYA**

**1. BUDGET LINE(S) CONCERNED + HEADING(S)**

19.03 01 04 Other crisis management measures and operations

**2. LEGAL BASIS**

Treaty on European Union, in particular Articles 28, 42(4) and 43(2).

Treaty on the Functioning of the European Union, in particular Article 317.

The EU funds allocated to this action shall be implemented by the Special Adviser according to Regulation (EU, EURATOM) No 966/2012 of the European Parliament and the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union, in particular Part I Titles V and VI and Part II Title IV; and to Commission Delegated Regulation (EU) 1268/2012 of 29 October 2012 on the rules of application of Regulation 966/2012, in particular Part I titles V and VI and Part Two title II"

### 3. OVERALL FIGURES FOR THE FINANCIAL YEAR (IN EUROS)

#### 3.a. - Current year

		<b>Commitments</b>	<b>Payments</b>
Initial appropriation for the financial year		65,619,000.00	75,750,000.00
Supplementary budgets		0	0
Transfers		0	0
<b>Total appropriation</b>		65,619,000.00	75,750,000.00
Utilisation at	25/04/2014	0	0
Balance available		65,619,000.00	75,750,000.00
<b>Total for the measure proposed</b>		23,969,214.29	12,780,994

#### 3.b. - Carryovers

		<b>Commitments</b>	<b>Payments</b>
<b>Carryovers</b>		7,730,785.71	6,984,019.57
Utilisation at	14/04/2014	5,500,000.00 (1)	6,984,019.57 (2)
Balance available		2,230,785.71	0
<b>Total for the measure proposed</b>		2,230,785.71	0

(1) Provision for EUCAP MALI

(2) Includes actual expenses plus provision for EUCAP MALI

### 4. DESCRIPTION OF THE ACTION

The strategic objective of EUBAM Libya is to support the Libyan authorities to develop capacity for enhancing the security of their borders in the short term and to develop a broader strategic integrated border management (IBM) concept in the longer term.

In accordance with Article 3 of Council Decision 2013/233/CFSP of 22 May 2013, EUBAM Libya shall :

- a) through training and mentoring, support Libyan authorities in strengthening the border services, including search and rescue, in accordance with international standards and best practices
- b) advise the Libyan authorities on the development of a Libyan national IBM strategy;
- c) support the Libyan authorities in strengthening their institutional operational capabilities.

The Mission shall not carry out any executive function.

EUBAM Libya will have a project capability to identify and implement projects. Additionally, EUBAM Libya may, as appropriate, coordinate, facilitate and provide advice on projects implemented by Member States and third States under their responsibility in areas related to EUBAM Libya and in support of its objectives.

The Mission will be funded by EU financial contribution and contributions in kind by Member States as follows:

<b>Financial Contributions (in €)</b>	<b>2014</b>
<b><u>EU Contribution:</u></b>	<b>26,200,000</b>
<b><u>Bilateral contributions by Member States:</u></b>	<b>n/a</b>
<b>TOTAL</b>	<b>26,200,000</b>

<b>Contributions in Kind</b>	
<b><u>EU Member States and Institutions</u></b>	<u>EU Member States:</u> Up to 82 seconded experts Up to 8 visiting experts

## 5. METHOD OF CALCULATION ADOPTED

### 5.1 Calculation of main costs by heading

#### 5.1.1 Personnel costs (€8,288,478)

The project team shall consist of a Head of Mission, 82 Seconded Staff, 28 International Contracted Staff and 49 Local Staff.

Calculation of personnel costs by the measure envisaged is pending on the conclusions of the discussions between the Commission and Council on the application of the Communication of 26 June 2012. These discussions are on-going at the moment of preparing this BIS. In order to ensure business continuity, the amount for salaries in this BIS has been calculated in accordance with grades and pay scales under the existing employment conditions. This is without prejudice to the outcome of the discussions in the Council on the future employment conditions to be applied to CFSP operations.

A vacancy ratio of 10% for international contracted/seconed and local staff has been applied.

##### 5.1.1.1. Head of Mission (€266,108)

**Head of Mission: 12 months x 21,500.00 €/month (gross salary) = 258,000 €. The remuneration of the Head of Mission corresponds to the basic salary of the grade AD 14, step1, as laid down in Article 66 of the EC Staff Regulations. The remuneration includes expatriation allowance of 16 % and other applicable allowances as per the Staff Regulations:**

Basic salary	13,216.49
Household allowance	434.85
Children allowance	0.00
School allowance:	0.00
Expatriation allowance	2,184.21
Complementary allowance	1,189.02
Hardship allowance	4,161.58
Margin for indexation	313.85
	<b>21,500.00</b>

The monthly remuneration of the HoM has been calculated up to 21,500 €. It includes a margin for possible salary adaptation. The budget includes in addition provisions to cover the removal allowance and the travel costs to take up/leave the office

Budget line	Description	Concept	Quantity	Unit cost	Units	Total
<b>HEADING 1 - PERSONNEL</b>			<b>TOTAL HEADING 1</b>			<b>8,288,478</b>
<b>1.1 HoM/Special adviser</b>						
1.1.0	Monthly salary	Contract (Grade AD 14/1, incl. relevant allowances)	12	21,500	1	258,000
1.1.1	Removal allowance	50% of one monthly <u>basic gross salary</u> upon taking of office <u>and</u> upon termination of service or death (lump sum)50% of one monthly <u>basic gross salary</u> upon taking of office <u>and</u> upon termination of service or death (lump sum)	1	6,608	1	6,608
1.1.2	Travel related to taking office	Air ticket to take up the position	1	1,500	1	1,500
				<b>Subtotal</b>		<b>266,108</b>

### 5.1.1.2. Internationally contracted staff (€2,836,571)

All posts shall be open to seconded candidates. Preference is given to seconded candidates in accordance with the Force Generation Guidelines. The salary, high risk insurance, daily allowances, removal and travel allowances of the international contracted staff are covered by the budget of the mandate.

The allowances are calculated in accordance with the guidelines approved by the Council on 30.04.2013.

The daily subsistence allowances for international staff are composed of three elements: per diem, hardship allowance and risk allowance, being €99.09, €25 and €35 (for high risk) respectively.

Salaries are calculated according to current expenditure and job descriptions requirements.

**Calculations are as follows:**

- **20 ICS – 365 days \* €159.09 \* 20 staff = €1.161.357**
- **7 ICS – 328 days \* €159.09 \* 7 staff = €365.271**
- **1 ICS – 266 days \*€159.09 \* 1 staff = €42.318**

<b>1.2 International Contracted Staff (total 28 positions)</b>						
1.2.0		Senior Mission Security Officer	12	7,375	1	88,500
		Deputy Senior Mission Security Officer	12	4,900	1	58,800
		Mission Security Officer	12	4,000	1	48,000
		Mission Security Analysis Officer	12	5,200	1	62,400
	Number of positions	Mission Security Analysis Officer	12	4,600	1	55,200
	<b>20</b>	Mission Field Security Instructor	12	4,350	1	52,200
	on 22 May 2014	Human Resources Officer	12	3,625	2	87,000
		Finance Officer	12	3,850	2	92,400
		Procurement Officer	12	4,300	3	154,800
		CIS Officer	12	5,050	1	60,600
		Transport Officer	12	4,150	1	49,800
		Transport Officer (Trainer)	12	4,350	1	52,200
		Medical Adviser / Physician	12	5,050	1	60,600
		Nurse	12	4,900	1	58,800
		Legal Adviser	12	5,200	1	62,400
		PPIO Officer	12	3,700	1	44,400
		Information Mission Security Officer	11	4,750	1	52,250
	Number of positions	Chief of Human Resources	11	4,350	1	47,850
	<b>7</b>	Chief of Finance	11	4,350	1	47,850
	on 1st July 2014	Chief of Procurement	11	4,750	1	52,250
	Chief of IT/CIS	11	4,750	1	52,250	
	Chief of General Services	11	4,350	1	47,850	
	Mission Security Officer	11	4,350	1	47,850	
<b>1 position as at 01 Sept 2014</b>	Logistics Officer	9	4,150	1	37,350	
			<b>TOTAL</b>	<b>28</b>	<b>positions</b>	
1.2.1	Daily Allowance Libya : 159.09 €	20 ICS * 365 Days	365	159.09	20	1,161,357
		7 CIS * 328 Days	328	159.09	7	365,271
		1 ICS * 266 Days	266	159.09	1	42,318
1.2.2	Removal allowances	50% of one month's gross salary - lump sum	1	2,300	28	64,400
1.2.3	Travel related to taking and leaving office	Ticket to take and to leave office	1	600	28	16,800
1.2.4	Semi-annual travel to home country	Return ticket from Libya to home country	1	1,000	28	28,000
		Total International Contracted Staff			Total	3,151,746
		Less vacancy ratio 10%			10%	-315,175
				<b>Subtotal</b>		<b>2,836,571</b>

### 5.1.1.3 Local Staff (€837,971)

For the second year Local Staff numbers are decreasing from 54 to 49. To note that Security Assistant position has been reinforced to 7 positions. Salaries are calculated according to Mission current average salaries for local staff and job descriptions for vacant positions. The same applies for tax and social security amounts applicable under Libyan legislation.



1.3 Local Staff (total 49 positions)						
1.3.0	Monthly salary	Procurement Assistant (Group II)	12	1,300	1	15,600
		Admin Assistant (Group II)	12	1,300	1	15,600
		Security Assistant (Group II)	12	1,625	1	19,500
		Interpreters / Translators (Group III)	12	1,300	4	62,400
	Local staff	Interpreter / Translator / Personal Assistant to HoM (Group II)	12	2,300	1	27,600
		Admin Assistant (Group II)	12	1,300	2	31,200
		Interpreters / Translators (Group III)	12	1,300	6	93,600
		Political Adviser Assistant (Group I)	8	2,600	1	20,800
		Local Assistant - HR, Admin, Procurement, Legal, PPIO, etc (Group II)	8	2,300	10	184,000
		Security Assistant (Group II)	8	1,625	6	78,000
		Interpreters / translators (Group III)	8	2,000	9	144,000
		Local Assistant - Drivers, transport, maintenance, etc (Group V)	8	1,350	7	75,600
						767,900
					<b>TOTAL</b>	<b>49</b>
1.3.1	Overtime	Lumpsum: 10 % of salaries		10.00%	76,790	
1.3.2	Employer's social security contrib	State pension scheme: 11.25% from employer		11.25%	86,389	
1.3.3	Severance payments	Allowance for contract termination (only after 1 year employment)			p.m	
		Total Local staff		Total	931,079	
		Less vacancy ratio 10%		10%	-93,108	
			<b>Subtotal</b>		<b>837,971</b>	

### 5.1.1.3 Seconded staff (€3,809,006)

A number of positions for international seconded staff (ISS) have been renamed to meet the Operations Department and mission support needs under the same ceiling (82 positions). For a better understanding, the structure of the budget reflects the organization of the mission.

The allowances are calculated in accordance with the guidelines approved by the Council on 30.04.2013.

The daily subsistence allowances for international staff are composed of three elements: per diem, hardship allowance and risk allowance, being €99.09, €25 and €35 (for high risk) respectively.

- 46 ISS – 365 days \* 159.09 \* 46 staff = €2,671,121
- 9 ISS – 328 days \* €159.09 \* 9 staff = €469.634
- 22 ISS – 266 days\*€159,09 \* 22 staff = €930.995
- 3 ISS – 141 days\*€159,09 \* 3 staff = €67,295

1.4 International Seconded Staff (total 82 positions) and Experts						
1.4.0		Deputy HOM	12			1
	<b>SENIOR MANAGEMENT TEAM</b>	Head of Mission Support	12			1
		Head of Operations	12			1
	<b>ASSISTANT TO HOM</b>	International Assistant of HoM	12			1
	<b>MISSION SUPPORT DEPARTMENT</b>	Logistics Officer	12			1
		CIS Officer	12			1
		Human Resources Officer	9			1
		Administrative / Financial Officer	5			3
	<b>CHIEF OF STAFF DEPARTMENT</b>	Chief of Staff	12			1
		Political Adviser	12			1
		Political Adviser / SSR Adviser	12			1
		PPIO Officer	12			1
		Head of Planning and Evaluation	12			1
		Planning and Evaluation Officer	11			1
		Planning and Evaluation Officer	9			1
		Reporting Officer	12			2
		Programme Manager	12			2
		Head of MAC	12			1
		MAC Analyst	12			1
	MAC Analyst	9			1	
	<b>NAVAL COAST GUARD UNIT</b>	Head of Naval Coast Guard Unit	12			1
		Naval Coast Guard Training Expert	12			1
		Naval Coast Guard Training Adviser	11			1
		Naval Coast Guard Administration Adviser	11			1
		Naval Coast Guard Training Expert	9			1
		Naval Coast Guard Aviation Adviser	9			1
		Naval Coast Guard Operations Adviser	9			1
	<b>BORDER GUARD UNIT</b>	Head of Border Guard Unit	12			1
		Border Guard Operations Adviser	12			1
		Border Guard Officer, NCO & Other Ranks (OR) Training Team Leader	12			1
		Border Guard Officer, NCO & Other Ranks (OR) Trainer	12			3
		Border Guard Training Adviser	11			1
		Border Guard Administration Adviser	11			1
		Border Guard Long Range Patrolling Trainer	9			2
		Border Guard Administration Officer	9			2
	Border Guard Officer, NCO & Other Ranks (OR) Trainer	9			4	
	<b>CUSTOMS UNIT</b>	Head of Customs Unit	12			1
		Customs Training Adviser	12			1
		Customs Operations and Enforcement Adviser	12			1
		Customs Administration Adviser	11			1
		Customs Trainer for Checks and Controls	11			1
		Customs Investigations Trainer	9			1
		Customs Procedures Adviser	9			1
		Customs Procedures Trainer	9			1
	Customs Maritime Adviser	9			1	
	<b>BORDER POLICING AND IMMIGRATION UNIT</b>	Head of Border Policing and Immigration Unit	12			1
		Border Policing and Immigration Training Adviser	12			1
		Border Policing and Immigration Senior Training Expert	12			1
		Border Policing and Immigration Administration Adviser	12			1
		Coordinator - Tripoli Airport IBM Pilot Project	12			1
		Coordinator - Tripoli Seaport IBM Pilot Project	12			1
		Coordinator - Land BCPs IBM Pilot Project	12			1
		Programme Design and Delivery Adviser	12			1
		Network Technical Adviser	12			1
		Border Policing and Immigration Operations Adviser	12			1
		Border Policing and Immigration Training Adviser	11			1
		Border Policing and Immigration Coastal Police Adviser	9			1

<b>BORDER POLICING AND IMMIGRATION UNIT</b>	Head of IBM Unit	12		1	
	IBM Staff Officer	12		2	
	IBM Senior Legal Adviser	12		1	
	IBM Risk Analysis Senior Adviser	12		1	
	IBM Project Liaison Officer	12		1	
	Anticorruption Adviser	12		1	
	Rule of Law/Human Rights and Gender	12		1	
	Public Procurement & Finance Adviser	11		1	
	Humanitarian, immigration and human rights law Trainer	9		1	
	IBM Legal Adviser	9		1	
Risk Analysis Adviser	9		1		
				<b>80</b>	
Daily allowance Libya : 159,09	46 SIS as at 22/05/2014 (365 days - 12 months)	365	159.09	46	2,671,121
	9 SIS as at 01/07/2014 (328 days - around 11 months)	328	159.09	9	469,634
	22 SIS as at 01/09/2014 (266 days - around 9 months)	266	159.09	22	930,995
	3 SIS as at 01/01/2015 (141 days around 5 months)	141	159.09	3	67,295
	Per diem Brussels Support Element OPS + MSD	365	127.65	2	93,185
			<b>TOTAL</b>	<b>82</b>	<b>positions</b>
	Total International Seconded Staff				4,232,229
	Less vacancy ratio 10%			10%	-423,223
			<b>Subtotal</b>		<b>3,809,006</b>

### 5.1.1.5 Visiting experts (€114,545)

In addition to the total number of staff, Member States will second up to 8 visiting experts for a maximum total duration of 720 days (maximum 90 days per seconded visiting expert).

1.4.1	Visiting experts	8 visiting experts	8	159.09	90	114,545
-------	------------------	--------------------	---	--------	----	---------

### 5.1.1.5 Insurances (€424,277)

The budget covers a high-risk insurance for the HoM and all EU seconded and contracted personnel. The budget also includes a provision for financial liability insurance.

1.5 Insurances							
1.5.0	High risk insurance for HoM			365	8.37	1	3,055
1.5.1	High risk insurance international staff			333	7.35	110	269,231
1.5.2	High risk insurance visiting experts			90	7.35	8	5,292
1.5.2	Financial Liability Insurance for HoM			1	17,850	1	17,850
1.5.3	Medical Insurance National Staff			330	7.35	49	118,850
1.5.4	Third Part Liability Insurance			1	10,000	1	10,000
						<b>Subtotal</b>	<b>424,277</b>

### 5.1.2. Missions (€390,520)

All mission expenditure directly related to the implementation of the mission is covered by the budget of the mandate. The mission expenditure includes transportation, per diems and accommodation. The rates are based on the Guide to Missions for Officials and Other Servants of the European Commission (Article 71 of the Staff Regulations and Articles 11 to 13 of Annex VII to the Staff Regulations). Missions for staff have been calculated based on EUBAM Libya Operations Department activities plan, with Libyan counterparts in the Europe, Libya and in the region. In addition travels for reporting, or planning purposes (e.g. Brussels and the region) are also accounted for.

HEADING 2 - MISSIONS			TOTAL HEADING 2			390,520	
<b>2.1 Air tickets &amp; others transports</b>							
2.1.0	Permanent staff	Flights to and from Europe (8 flights/month)	12	1,000	8	96,000	
		Flights in the region (8 flights/month)	12	500	8	48,000	
	Other transport costs	Taxi, train, bus, etc.	1	5,000	1	5,000	
2.1.1	Visiting experts	Flights EU - 8 visiting experts	8	1,000	1	8,000	
					<b>Subtotal</b>	<b>157,000</b>	
<b>2.2 Daily subsistence allowance</b>							
2.2.0	Permanent staff	Europe: 8 missions per month, 5 days each; average rate = €95/day	12	95	40	45,600	
		Region: 8 missions per month, 5 days each; tentative rate = €70/day	12	70	40	33,600	
2.2.1	Visiting experts					p.m.	
					<b>Subtotal</b>	<b>79,200</b>	
<b>2.3 Accommodation</b>							
2.3.0	Permanent staff	Europe: 8 missions per month, 4 nights each; average rate = €140/night	12	140	36	60,480	
		Region: 8 missions per month, 4 nights each; average rate = €120/night	12	120	36	51,840	
2.3.1	Visiting experts	Provision for 8 visits x 30 nights -if not be hosted by the mission	8	175	30	42,000	
					<b>Subtotal</b>	<b>154,320</b>	

### **5.1.3 Running Costs (€12,754,190)**

#### **5.1.3.1 – Transport**

This line covers fuel for Mission vehicles, insurance, maintenance, and possible occasional rent of vehicles when conducting training outside Tripoli.

#### **5.1.3.2 – IT**

This line covers IT maintenance and consumables, lease of printing services for the period and software/hardware services including assistance.

#### **5.1.3.3 – Communication**

This line covers GSM/Landline/Satellite communications, satellite and fibre cable internet connections and maintenance services.

#### **5.1.3.4 – Premises rent and services**

This line covers rental costs of the Mission compound in Tripoli including utilities and services provided in the compound (cleaning, laundry, etc.). A line covering a possible temporary accommodation/office space outside Tripoli is also included (p.m = pour mémoire).

#### **5.1.3.5 – Office supplies**

This line covers stationery, consumables and other office supplies, including administrative services fees.

#### **5.1.3.6 – Security services**

This line covers security services provided by the external security provider (maximum amount per month of the contract), and includes maintenance and rental of fleet management system.

#### **5.1.3.7 – External assistance and outsourced services**

This line covers legal assistance and other services and consultancies provided by short term experts.

#### **5.1.3.8 – Visibility and Media**

This line covers all the Mission needs for visibility and media such as media placement, press trips, promotional materials, etc.

#### **5.1.3.9 – Financial costs**

This line covers bank fees and transaction costs

#### **5.1.3.10 – Audit costs**

This line covers audit costs for the services to be performed at the end of the budget period.

#### **5.1.3.11 – Training**

This line covers all the necessary training for Mission staff – Training for driving armoured cars, HEAT and any other relevant training in benefit of the Mission.

#### **5.1.3.12 – Welfare and official ceremonies**

This line covers welfare activities for EUBAM staff and costs for official Mission ceremonies (such as medal parade and others).

#### **5.1.3.13 – Medical**

This line covers the use of external medical services in Tripoli including emergency services (ambulance). Consumables and drugs are also covered by this line. The Mission will have its own armoured ambulance. But the external provider may give support in urgent situation that could occur far away from the Mission compound.

#### **5.1.3.14 – Freight costs**

This line covers the costs of shipping assets inside Libya for training and organization of events outside Tripoli.

#### **5.1.3.15 – Emergency expenses**

This line covers emergency expenses related to evacuation, including medical evacuation if not covered by the insurance company.

HEADING 3 - RUNNING COSTS			TOTAL HEADING 3			12,574,190
<b>3.1 Transport</b>						
3.1.0	Fuel	Per vehicle: 10 liters per day @ €0,15 = €45/month	12	45	50	27,000
3.1.1	Vehicle maintenance and consumables	Per vehicle: €300/month (including insurance deductible)	12	300	50	180,000
3.1.2	Vehicle insurance and taxes	Armoured/Soft Skin vehicles	1	2,430	50	121,500
3.1.4	Vehicle rental	Vehicle rental for mobile training and occasional needs	10	1,000	1	10,000
				<b>Subtotal</b>		<b>338,500</b>
<b>3.2 IT</b>						
3.2.0	IT maintenance	Provision	12	2,500	1	30,000
3.2.1	IT consumables		12	4,000	1	48,000
3.2.2	Lease of printing services	€1.500/month * 2 units	12	3,000	1	36,000
3.2.3	Software services	Antivirus updates (€25/unit * 210 units)	1	210	25	5,250
3.2.4	Hardware services	Anti-spam services + Crypto infrastructure basic support	12	400	1	4,800
				<b>Subtotal</b>		<b>124,050</b>
<b>3.3 Communications</b>						
3.3.0	GSM local (Libya)	Provision	12	1,500	1	18,000
3.3.1	GSM Belgium	Lump sum * units * month	10	150	12	18,000
3.3.2	Landlines		12	4,600	1	55,200
3.3.3	Sat phones		12	50	20	12,000
3.3.4	VSAT subscription		12	11,000	1	132,000
3.3.5	BGAN SAT		12	540	3	19,440
3.3.6	Maintenance of comms equipment		12	3,000	1	36,000
3.3.7	Internet connection and TV Subscriptions		12	8,000	1	96,000
3.3.8	Repeater		12	4,000	1	48,000
				<b>Subtotal</b>		<b>434,640</b>
<b>3.4 Premises rent and services</b>						
3.4.0	HQ rent		12	200,000	1	2,400,000
3.4.1	Utilities		12	6,000	1	72,000
3.4.2	Temporary accomodation/office space outside Tripoli (including Malta)					p.m
3.4.3	Cleaning Services, laundry etc	Lumpsum	12	9,000	1	108,000
				<b>Subtotal</b>		<b>2,580,000</b>

<b>3.5 Office supplies</b>						
3.5.0	Stationery		12	2,500	1	30,000
3.5.1	Other consumables	€1.000/month (business cards, coffee services, etc.)	12	1,000	1	12,000
3.5.2	Drinking water		12	1,500	1	18,000
3.5.3	Administrative services	€300/month (visa fees, etc.)	12	300	1	3,600
				<b>Subtotal</b>		<b>63,600</b>
<b>3.6 Security services</b>						
3.6.0	Private security provider	Provision for contracted security services	12	680,000	1	8,160,000
3.6.1	Electronic fleet management and tracking system	Real time vehicle surveillance and tracking system (24/7).	10	20,000	1	200,000
3.6.2	Maintenance of security equipment	Maintenance of the security equipment including service contracts for CCTV systems, x-ray machines, metal detectors and sliding gates.	1	60,000	1	60,000
		Fire extinguishers, alarms, smoke detectors, CCTV, others [lumpsum]	12	2,000	1	24,000
3.6.1	Rations	Emergency rations & water - lumpsum	1	15,000	1	15,000
				<b>Subtotal</b>		<b>8,459,000</b>
<b>3.7 External assistance and outsourced services</b>						
3.7.0	Legal assistance	Employment contracts, procurement related disputes etc.	1	10,000	1	10,000
3.7.1	Short term experts - Services and consultancies	Provision for hiring ad hoc expertise not extending 3 months	1	50,000	1	50,000
3.7.2	Administrative fees	Tenders, calls for applications, notary, customs, etc.	12	500	1	6,000
				<b>Subtotal</b>		<b>66,000</b>
<b>3.8 Visibility and Media</b>						
3.8.0	Media	Website, social media platforms, and advertisement	1	10,000	1	10,000
3.8.1	Press Trips	Journalists from EU broadcasts, radio	1	10,000	1	10,000
3.8.2	Programmes	Video clips audio programmes	1	20,000	1	20,000
3.8.3	Promotion Material	Leaflets, brochures, newsletters, etc.	1	15,000	1	15,000
3.8.4	Public events	Press conferences, workshops, etc.	1	10,000	1	10,000
3.8.5	Media subscriptions	Newspapers and other subscriptions	1	5,000	1	5,000
				<b>Subtotal</b>		<b>70,000</b>
<b>3.9 Financial costs</b>						
3.9.0	Bank charges & other financial costs	3 bank accounts (1 in Bel in EUR, 2 in Libya in EUR and LYD)	12	600	1	7,200
				<b>Subtotal</b>		<b>7,200</b>
<b>3.10 Audit costs</b>						
3.10.0	Audit		1	20,000	1	20,000
				<b>Subtotal</b>		<b>20,000</b>
<b>3.11 Training</b>						
3.11.0	Training of own personnel	Provision for training "Drive armoured cars"	1	20,000	1	20,000
3.11.1	Training of own personnel	Provision for training "Hostile environment" [HEAT]	1	30,000	1	30,000
3.11.2	Training of own personnel	Provision and support for other trainings	1	30,000	1	30,000
				<b>Subtotal</b>		<b>80,000</b>



<b>3.12 Welfare and Official Ceremonies</b>						
3.12.0	Welfare	Provision for welfare activities	1	20,000	1	20,000
3.12.1	Official Ceremonies	Venue hire, refreshments, certificates, medals, etc	1	5,000	1	5,000
				<b>Subtotal</b>		<b>25,000</b>
<b>3.13 Medical</b>						
3.13.0	Medical services	External provider (including ambulance) and waste disposal	12	15,000	1	180,000
3.13.1	Medical consumables and drugs					25,000
				<b>Subtotal</b>		<b>205,000</b>
<b>3.14 Freight costs</b>						
3.14.0	Freight costs	Costs to ship assets to and from Tripoli	1	50,000	1	50,000
3.14.1	Courier services		12	100	1	1,200
				<b>Subtotal</b>		<b>51,200</b>
<b>3.15 Emergency expenses</b>						
3.15.0	Emergency Expenses	Full evacuation, delayed return from abroad, medical evacuation, etc.	1	50,000	1	50,000
				<b>Subtotal</b>		<b>50,000</b>

## **5.1.4 Capital Costs (€3,513,000)**

### **5.1.4.1 – Vehicles**

This budget covers the purchase of 6 B6 armoured vehicles, one armoured ambulance, one soft skin transport vehicle for mobile training, and also soft skin vehicles to be provided by other Missions. Transport costs of the shipment of the above mentioned vehicles are included. The budget also covers the setup of a workshop for vehicle maintenance in the Mission HQ.

### **5.1.4.2 – IT equipment**

This line covers all IT equipment needs of the Mission for the HQ, such as computers, servers, network devices, software, etc.

### **5.1.4.3 – Communication equipment**

This line covers all the equipment necessary for the Mission network of communications. It includes GSM, Radio, Satellite and VoIP equipment and all related software. GSM and Radio equipment would also be put at the disposal of the security services provided as per the contract established.

### **5.1.4.4 – Premises equipment**

This line covers all expenditure with the essential works and equipment for refurbishment of the Mission HQ and other necessary equipment for offices, lecture rooms, staff common areas, gym, etc.

### **5.1.4.5 – Miscellaneous equipment**

This line includes provisions for different equipment not covered under the previous lines.

### 5.1.4.6 – Security equipment

This line covers all the necessary security works and equipment for the Mission’s HQ.

### 5.1.4.7 – Medical equipment

This line covers medical equipment for resuscitation, treatment of traumas, diagnosis and for any other medical treatment required. It also includes training equipment and mass casualty trauma kits for Mission vehicles.

HEADING 4 - CAPITAL EXPENDITURE			TOTAL HEADING 4			3,513,000
<b>4.1 Vehicles</b>						
4.1.0	Armoured cars	6 vehicles B6	6	190,000	1	1,140,000
		Armoured ambulances (incl medical equipment and medicines)	1	250,000	1	250,000
4.1.1	Soft skin vehicles	around 20 vehicles to be requested to other CSDP missions Van/vehicle with capacity for transporting equipment				p.m 50,000
4.1.4	Vehicle equipment	GPS, vehicle kit, Trailer etc.				25,000
4.1.5	Transport costs for vehicles		1	200,000	1	200,000
4.1.6	Workshop for vehicle maintenance		1	50,000	1	50,000
				<b>Subtotal</b>		<b>1,715,000</b>
<b>4.2 IT equipment</b>						
4.2.0	Work stations	Desktops, laptops, tablets and accessories (screens, mouses, etc.)	1	120,000	1	120,000
4.2.1	Printing devices	Printers, plotter and accessories	1	25,000	1	25,000
4.2.2	Network devices	Equipment to create a secure network including accessories	1	135,000	1	135,000
4.2.3	Servers	Servers and equipment related	1	70,000	1	70,000
4.2.4	Other IT equipment		1	10,000	1	10,000
4.2.5	Software		1	80,000	1	80,000
				<b>Subtotal</b>		<b>440,000</b>
<b>4.3 Communication equipment</b>						
4.3.0	GSM phones	Mobile phones	1	100	60	6,000
4.3.1	Radio equipment	Radio equipment - UHF and HF, Repeater, Fixed Station, Components, etc.			1	130,000
4.3.2	BGAN SAT	One fixed bunker (w/ outdoor antenna), one for travels	2	4,000	1	8,000
4.3.3	VoIP equipment	Voice over IP equipment for mission staff and private security provider	1	60,000	1	60,000
4.3.4	Secure communication	Sectra Phones	2	8,000	1	16,000
4.3.5	Other communication equipment	SAT phones & others equipment	1	21,000	1	21,000
4.3.6	Software	Radio management , VoIP SIP/Radio gateway, RF Communications System Analyzer	1	18,000	1	18,000
				<b>Subtotal</b>		<b>259,000</b>

<b>4.4 Premises Equipment</b>						
4.4.0	Refurbishment of HQ	Works needed for general upgrades on the HQ premises (drainage system, training hall, garage building etc.)	1	130,000	1	130,000
		Accommodation & common space for the mission		90,000		90,000
4.4.1	Provision for equipment HQ	HQ premises (including training hall, lecture room, gym etc.)	1	140,000	1	140,000
		Accommodation, & common space for the mission	1	90,000	1	90,000
4.4.2	Office Furniture & equipment	Lumpsum (Shredders, safe boxes, etc.)	1	70,000	1	70,000
4.4.3	Provision for supplementary accommodation & facilities					p.m
				<b>Subtotal</b>		<b>520,000</b>
<b>4.5. Miscellaneous equipment</b>						
4.5.0	Miscellaneous equipment		1	10,000	1	10,000
				<b>Subtotal</b>		<b>10,000</b>
<b>4.6. Security equipment</b>						
4.6.0	Security upgrade	sup. protection wall, screen fences, additional vehicle gate, motion detectors, weapon armoury container, intercom system etc.	1	360,000	1	360,000
4.6.1	Security equipment	Access cards, fire safety equipment, night vision devices etc.	1	70,000	1	70,000
				<b>Subtotal</b>		<b>430,000</b>
<b>4.7. Medical equipment</b>						
4.7.0	Medical equipment	Resuscitation, trauma, diagnostic and personal equipments	1	65,000	1	65,000
4.7.1	Training material		1	12,000	1	12,000
4.7.2	Furniture	Medical cabinet, bed, fridge, etc.	1	12,000	1	12,000
4.7.3	Other equipment	Medical kits for cars, trauma kits, etc.	1	50,000	1	50,000
				<b>Subtotal</b>		<b>139,000</b>

### **5.1.5. Representation (€24,000)**

Representation costs up to €24,000 are covered by the Mission budget.

<b>HEADING 5 - REPRESENTATION</b>				<b>Total Heading 5</b>	<b>24,000</b>
<b>5.1. Representation</b>					
5.1.0	Representation	Including representation presents	12	2,000	1
				<b>Subtotal</b>	<b>24,000</b>

### **5.1.6. Projects (€771,800)**

Heading 6 includes provisions to support different projects that will be implemented by the mission. Most of the projects may be held in training facilities provided by the Libyan authorities, and on the ground.

#### **5.1.6.1 – Participation of Libyan experts to training, study visits, or events in Europe**

This line covers all costs with the participation of Libyan counterparts in training, study visits or any other relevant events in Europe. The line will cover flight costs, daily allowances, accommodation, and venue rental when necessary and any other small relevant costs identified.

#### **5.1.6.2 – Support of conferences, training sessions / events in Libya and in the region**

This line covers all costs with Libyan counterparts and other sponsored participants, for the participation in trainings, study visits, workshops, etc., in Libya or in the region. The costs covered include flight and other transport, daily allowances, accommodation, venue rental and any other relevant services if necessary.

#### **5.1.6.3 – Exchange of gifts and graduation ceremonies at the end of the training sessions**

This line covers costs with the organization or participation in graduation ceremonies mainly related to venue hire and hospitality.

Other costs as certificates, medals and small representation gifts are also included.

#### **5.1.6.4 – Training Equipment**

This line covers all the equipment considered essential by EUBAM Operations department to conduct their trainings and other events in Libya.

Mission will also setup a mobile training unit to be able to better extend the activities to all the relevant areas of Libya for which some specific equipment will be necessary.

#### **5.1.6.5 – Geospatial Info**

This line covers maps and satellites from the EU satellite centre.

HEADING 6 - PROJECTS				Total Heading 6	771,800	
<b>6.1 Participation of experts to training, study visits, or events in Europe</b>						
6.1.0	Events in Europe	Flights to and from Europe (total of 70 participants)	70	1,000	1	70,000
		Perdiem (70 participants * 11 days)	770	90	1	69,300
		Accommodation (70 participants * 10 nights)	700	150	1	105,000
		Interpretation (300 * 10 events)	10	300	1	3,000
		Venue Rental including hospitality (lunch, refreshing pause etc.) : lumpsum				10,000
		Miscellaneous			1	5,000
				<b>Subtotal</b>		<b>262,300</b>
<b>6.2 Support of conferences, workshops, events and trainings in Libya and in the region</b>						
6.2.0	Events in Libya and in the region	Flights to and from Europe or in the region, and other transports.	40	700	1	28,000
		Perdiem (40 persons * 5 days) - lumpsum	200	100	1	20,000
		Accommodation (40 persons * 4 nights)	200	150	1	30,000
		Venue rental including hospitality (lunch, refreshing pause etc.), lumpsum				8,000
		Interpretation (300 * 20 events)	30	300	1	9,000
		Miscellaneous				4,000
				<b>Subtotal</b>		<b>99,000</b>
<b>6.3 Exchange of gifts and graduation ceremonies at the end of the training sessions</b>						
6.3.0	Graduation ceremonies	Venue hire, refreshments, certificates, medals, etc				5,000
				<b>Subtotal</b>		<b>5,000</b>
<b>6.4 Training equipment</b>						
6.4.1	Communications	Radios + accessories	20	500	1	10,000
6.4.2	Maritime safety and rescue, and maintenance equipment	Inflatable boat	1	2,500	1	2,500
		Audio/video equipment (helmet camera ec.)			1	10,000
		First aid training kits			1	9,500
		Bording Officers course (protective gear etc.)			1	15,000
		Communication simulator software etc.	11	3,000	1	33,000
6.4.3	Training tools and support	Desktop and laptop computers	30	800	1	24,000
		Software (analytical, language etc.)			1	5,000
		Translation equipment			1	2,000
		Printers, projectors & other materials			1	9,000
		Stationery			1	5,000
6.4.4	Field Based Customs, Border Guard and Border Police training	Inspection tool kits (mirrors etc.)			1	20,000
		Document examination kits			1	5,000
		Surveillance equipment	1		1	17,000
		Uniforms and personal equipment for instructors				20,000
		Training package, equipment, and supplies for border guard field training	180	400	1	72,000
		Medical training equipment	1		1	10,000
		Navigation equipment & mapping	1		1	3,000
		Portable Generator			1	12,500
	Portable Antenna for Internet Satellite Connection			1	10,000	
6.4.5	Other equipment/services	Provision for small training equipment and services			1	15,000
				<b>Subtotal</b>		<b>309,500</b>
<b>6.5 Geospatial info</b>						
6.5.0	Geospatial info	Maps and satellite images from the EU satellite center	12	8,000	1	96,000
				<b>Subtotal</b>		<b>96,000</b>

### **5.1.6. Contingencies (€ 638,018)**

The contingency reserve of €638,018 being 2,42% of the mission cost will be used only with a prior written approval of the Commission.

## 5.2 Itemised breakdown of cost (indicative)

BUDGET HEADING	Budget in Euros (22 May 2014 –21 May 2015)
<b>1. Personnel Costs</b>	<b>8,288,478</b>
<b>2. Missions</b>	<b>390,520</b>
<b>3. Running costs</b>	<b>12,574,190</b>
<b>4. Capital expenditure</b>	<b>3,513,000</b>
<b>5. Representation</b>	<b>24,000</b>
<b>6. Projects (training support)</b>	<b>771,800</b>
<b>Sub-Total (1 to 6)</b>	<b>25,561,988</b>
<b>Contingencies<sup>2</sup></b>	<b>638,012</b>
<b>TOTAL</b>	<b>26,200,000</b>

The authorising officer responsible is hereby authorised to vary each of the above amounts related to the budget according to exact operational requirements and possibilities and in keeping with sound financial management, while not exceeding the overall amount of the financing decision.

## 6. PAYMENT SCHEDULE (IN EUROS)

Line(s)	Commitments		Payments				
			Year n	Year n+1	Year n+2	Year n+3	Subs. years
	Year n	26,200,000	12,780,994	13,419,006			
	Year n+1						
	Total	26,200,000	12,780,994	13,419,006			

<sup>2</sup> Contingencies shall be used only with a prior written approval of the Commission