

Working Group I  
on Police and Security

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**DRAFT SCHENGEN MANUAL**  
**ON POLICE COOPERATION**  
**IN MAINTAINING PUBLIC ORDER AND SECURITY**

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## 1. INTRODUCTION

The purpose of this manual is to foster cooperation between the Schengen States with regard to the maintenance of public order and security. Cooperation referred to in this manual is based on Article 46 of the Schengen Convention.

- a. This manual is geared towards averting dangers to public order and security which may concern one or more Schengen State and for which there are no bilateral or multilateral arrangements. A list of existing multilateral arrangements is attached as Annex 2.
  
- b. Cooperation pursuant to this manual shall apply, *inter alia*, to events where large numbers of persons from more than one country congregate in one or more Schengen States and where the main purpose of the police presence is to maintain public order and security and prevent criminal offences. Examples of these are sports events, rock concerts, demonstrations or road blockades. This cooperation shall not be confined to large-scale events but can also apply to the movements and activities of concentrations of persons, regardless of size, which may pose a threat to public order and security. Cooperation shall not be confined to neighbouring Schengen States, but may also take place between Schengen States which do not have a common border and Schengen States of transit.

## 2. INFORMATION EXCHANGE

The exchange of information shall take place by the intermediary of a central authority designated to that end<sup>1</sup>. The central authorities shall supply one another, bidden or unbidden, with information if circumstances arise or sizeable groups of persons that may pose a threat to public order and security move through or towards other Schengen States. The information shall be supplied at as early a stage as possible. Save as otherwise provided under national law, the exchange of information within the meaning of this manual may take place directly between the police services concerned in urgent cases. The central authority shall be informed thereof as soon as possible.

A list of the central authorities is contained in Annex 1.

### a. Contents of the Information

The information which Schengen States supply one another must be dealt with confidentially and shall be used exclusively for the purpose for which it is provided.

The information provided shall, as far as possible, contain information relating to (see Annex 3):

- i. Type of occasion or event
- ii. The group of people:
  - number
  - type and composition of the group (motivation, propensity for violence, likelihood of a disturbance)
- iii. Meeting places and times
- iv. Routes and stops
- v. Mode of transport
- vi. Other pertinent information
- vii. Reliability of the information

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<sup>1</sup> In Schengen States in which, for constitutional reasons, one single central authority is not competent for the exchange of information for preventive purposes, an arrangement as close as possible to the Schengen Convention shall be made.

The information to be provided shall be supplied in accordance with relevant national legislation.

#### **b. Communication**

In order to exchange information, the central authority may use the Liaison Bureaux and, if appropriate, joint police stations or the contact points referred to in the manual for cross-border police cooperation. The following means of communication may be used when exchanging information:

- telephone
- fax
- e-mail
- radio communication
- other means of data communication

The Schengen Secretariat shall verify annually whether the details for the central authorities contained in Annex 1 are still up to date. The central authorities concerned shall notify the Schengen Secretariat of any amendments occurring in the meantime.

### **3. PRACTICAL COOPERATION**

#### **a. The Secondment and Exchange of ad hoc Liaison Officers**

- i. At the request of the authorized police authority of each of the Schengen States, liaison officers may be sent to other Schengen States when a report or information on a real, impending danger is received. The task of liaison officers shall be to advise and assist.
- ii. The liaison officers shall not be empowered to execute autonomously any police measures. They shall supply information and shall discharge their duties on the instructions issued to them by the Schengen State which they come from and by the Schengen State to which they are seconded. The host police authority of the Schengen State is bound to provide for the protection of liaison officers.

- iii. The relevant police authority of the host Schengen State shall determine the activities of liaison officers and the conditions in which these are carried out. The liaison officers are bound to follow instructions issued by the competent authorities.

**b. Ad hoc Coordination of Operations in Specific Cases**

Schengen States shall, in accordance with their domestic law, coordinate with one another their operations and practical measures with relation to averting danger to public order and security on an ad hoc basis.

**c. Setting up On-Site Joint Command and Coordination Centres on an ad hoc basis**

Should the circumstances give cause, police authorities from Schengen States concerned may, with a view to coordinating operations, set up joint command and coordination centres. Setting up joint command and coordination centres shall be without prejudice to domestic powers.

**4. OTHER PROVISIONS**

**a. The Improvement of Cooperation between Central Authorities**

With a view to fostering cooperation between the central authorities, the Presidency shall, if necessary, convene an annual meeting of the heads of the central authorities to be held each spring. The heads of the central authorities shall then discuss matters of common interest and assess the efficiency of the cooperation. They shall endeavour to pool their organizations' knowledge by, for instance, organizing exercises, exchanges and training courses for their staff.

**b. Evaluation of Cooperation**

An opinion on the cooperation referred to in this manual shall be incorporated into the Annual Report by Working Group I on Police and Security.

[To be filled in by every Member State]

DETAILS OF CENTRAL AUTHORITIES:	
Schengen State:	
Name of Central Authority:	
Address:	
Telephone number (s):	
Fax number(s):	
E-mail address:	
Names of contact persons:	
Languages (in addition to language of country)	

**EXISTING ARRANGEMENTS****Within the European Union:**

- a. Council Directive of 25 February 1964 on the Coordination of Special Measures concerning the Movement and Residence of Foreign Nationals which are Justified on grounds of Public Policy, Public Security or Public Health (64/221/EEC)
- b. Council Recommendation of 30 November 1994 for the exchange of information on the occasion of major events or meetings, press communiqué 11321/94 (Press 252-G)
- c. Council Recommendation of 22 April 1996 on guidelines for preventing and restraining disorder connected with football matches, adopted by the JHA Council (96/C 131/01)
- d. Joint Action of 26 May 1997 adopted by the Council pursuant to article K.3 of the Treaty on European Union regarding cooperation in the area of public order and security (97/339/JHA; OJ L 147/1)

**Within the Council of Europe:**

- a. Protocol No. 4 to the Convention for the Protection of Human Rights and Fundamental Freedoms, securing certain rights and freedoms other than those already included in the Convention and in the first Protocol thereto, 16 September 1963
- b. European Convention on Spectator Violence and Misbehaviour at Sports Events and in Particular at Football Matches, 19 August 1985. (European Treaty Series No. 120)
- c. Recommendations of the Standing Committee (trv. of 16 June 1996)

## ANNEX 3

CHECKLIST OF INFORMATION TO BE EXCHANGED:	
1. Type of occasion or event	
2. Group of persons: - number	
3. Group of persons: - type and composition of the group	
4. Group of persons: - motivation, propensity for violence, likelihood of a disturbance	
5. Meeting places and times	
6. Routes and stops	
7. Mode of transport	
8. Other pertinent information	
9. Reliability of the information	