

SESSION TEMPLATE

Basic Training for European Border and Coast Guard Standing Corps (Category 1)

Module: MODULE 4: Border checks and return Chapter: BC&R 11 2.7 Return	
Session: BC&R 11/3 Return operations	
M1 S1(8)C2.7.3	
Session 1(8): types phases procedures (theory)	
Session 1: Return Operations (Theory)	
Session Aim: <i>Upon successful completion the learner will be able to describe types and phases of return operations and outline procedures carried out in each phase of a return operation.</i>	
Chapter/Subject	Learning outcomes
2.7.3 Return Operations	8 Describe phases and types of return operations (K)
2.7.3 Return Operations	9 Summarise roles and responsibilities of main participants and stakeholders involved in return operations (K)
Training environment and facilities: 1 classroom (U shape)	
Training equipment: 1 computer, 1 projector, pointer, 1 flipchart, 1 whiteboard, kit with markers, magnets, sticky notes, coloured cards, tape	
Planned max. number of learners 20 learners	Planned min. number of trainers and their specific expertise: 1 FRONTEX EL or Multiplier
Trainer needs	
Learner needs Paper, pen, markers	
Duration of the session 45 minutes	
Description of learning activities and the time for each activity	
<u>Introduction</u> An introduction of the session to present and explain the learning outcomes and all the activities to be performed. 5'	
<u>Lecture</u> Tutor presentation and explanation. 15'	
Topic: Types and phases of return operations (K)	

- Types of return operations by air:
 - o Joint return operations (JRO)
 - o National return operations (NRO)
 - o Collecting return operations (CRO)
 - o Returns by scheduled flights (RSF)

- Phases of return operations:
 - o Pre-return phase
 - o Pre-departure phase
 - o In-flight phase
 - o Transit phase
 - o Arrival phase
 - o Return flight phase
 - o Reporting

Learners collect theoretical knowledge and information.

Learners listen actively.

Group work

Learners actively participate in group work based on the presentation of a task. Class is divided in 4 groups of five learners each.

Tutor gives 10' task to each group, to organize Meta Plan method on a white board, using several previously prepared color cards with "Procedures" on the correct "Return operation phase".

Explanation

Tutor crosschecks information and results of learner's work, fixing knowledge on the topic. 10'

Topic:

Procedures carried out in each RO phase

Pre-departure phase:

- Briefing (Escort leader, escorts, PIC, crew)
- First contact with the returnee
- Body search
- Handling of personal belongings and luggage (search and labelling)
- Search of designated areas
- Lavatory procedure
- Boarding (transport and seating)

In-flight phase:

- Movement on board and unauthorised movements
- Chain of command
- Back-up team
- Catering
- Lavatory procedure

Transit phase (for RSF):

- Transit authorisation

Arrival phase:

- Personal belongings
- Restraints
- Handover (contact with local authorities)
- Disembarking and luggage
- Unaccepted returnees

Return flight phase:

- Returnees?
- Debriefing

Reporting

Summary and feedback

A sum up of the session at the end. 5'

Learner Support and Feedback to learners

Formative feedback

Assessment

The LOs of this session are assessed in:
Theoretical Test

Learning material

PPT n° 2.7.3_Session 1

Essential

- EBCG Regulation 2019/1896
- Code of Conduct for Return Operations and Return Interventions coordinated or organised by Frontex
- Guide for Return Operations by Air organised or coordinated by Frontex (relevant chapters, in particular on the pre-departure phase)

Recommended

- Council Decision 2004/573/EC on organisation of joint flights for removals from the territory of two or more Member States of third-country nationals who are subjects of individual removal orders (together with Annex: Common Guidelines on security provisions for joint removals by air)
- Directive 2008/115/EC on common standards and procedures in Member States for returning illegally staying third-country nationals (Return Directive)
- Council Directive 2003/110/EC on assistance in cases of transit for the purposes of removal by air
- Charter Of Fundamental Rights Of The European Union (2000/C 364/01)
- Convention for the Protection of Human Rights and Fundamental Freedoms 1953
- Tokyo Convention on offences and Certain Other Acts Committed on Board Aircraft 1963
- Chicago Convention on International Civil Aviation 1944

Note:

Using a white board, flipchart paper sheets or using PPT slides depending on the resources available.

If any trainer by any reason cannot deliver the session, another trainer will substitute them.

Document control sheet

Version No	Date	Author(s)	Description of change

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