

SESSION TEMPLATE

Basic Training for European Border and Coast Guard Standing Corps (Category 1)

Module Border Checks		
Chapter: BC&R 2 Border Control (border checks related matters)		
Session:		
BC&R 2/3_2.5.3 Visa Code		
BC&R 2/4_2.5.4 Visa Code Handbook		
Session Visa Code and Visa Code handbook		
Session Aim		
Gain knowledge and understanding on Visa Code and Visa Code Handbook and their mechanism, ability to perform visa checks using specific document examination equipment and VIS in accordance with relevant regulations and the Visa Code, taking into consideration the conditions of entry for third-country nationals		
Chapter/Subject	Learning outcomes	
BC&R 2/ 3 2.5.3	K	LO 15: outline the EU legislation and agreements concerning Schengen and national visas
	K	LO 16: explain the importance of the harmonised application of the common visa policy for the establishment of the procedures and conditions for issuing visas for transit and for controlling migratory flows
	K	LO 17: outline the terminology used in the Visa Code
	K	LO 18: list the categories of persons benefiting from the free movement of persons inside the EU
	K	LO 19: explain specific rules relating to family members of EU and SAC citizens in terms of visa requirements
	K	LO 20: list the third countries whose citizens require a visa when entering Schengen area
	K	LO 21: describe the types of visas covered by the Visa Code and their periods of validity
	K	LO 22: describe the uniform format for visa stickers, including security features
	K	LO 23: list the types of documents on which visas can be affixed
	K	LO 24: list the documents that allow entry and/or stay in the territory of the Member States in accordance with the Visa Code and those that are not covered by the Visa Code
	K	LO 25: list biometric identifiers present on a visa in accordance with the Visa Code
	K	LO 26: outline the purpose, operational management and functioning of Visa Information System in accordance with EU data protection legislation
	K	LO 27: outline the EU legal framework for issuing visas at EU external borders
	K	LO 28: explain data protection procedures in accordance with the Visa Code and EU-related legislation
	S	LO 29: perform visa checks using specific document examination equipment and VIS in accordance with relevant regulations and the Visa Code
BC&R 2/ 4 2.5.4	K	LO 30: summarise the provisions regarding visas in border control as stipulated in the Visa Code Handbook
	K	LO 31: explain the process of visa examination, taking into consideration the conditions of entry
	K	LO 32: explain the conditions for issuing visas at a BCP at the EU's external borders

	K	LO 33: explain the procedure for issuing a visa at the EU's external borders
	K	LO 34: explain the procedures for visas issued to seafarers in transit at the external border
	K	LO 35: explain the reasons and procedures for the modification of a visa at the EU's external borders
	S	LO 36: perform visa checks taking into consideration the conditions of entry for third-country nationals
	S	LO 37: issue and refuse of visas at the border, introducing relevant data in the Visa Information System
Training environment and facilities Classroom, simulated environment with equipped booths		
Training equipment		
Planned max. number of learners 20 learners	Planned min. number of trainers and their specific expertise	
Trainer needs Laptop, beamer		
Learner needs <i>Notebooks, pens</i>		
Duration of the session 6 + 4hours (6 Visa Code, 4 Visa Code Handbook)		
Description of learning activities and the time for each activity Activity 1 Introduction to the subject - legislation regarding visa policy of the EU - why, how, etc., Schengen countries and SAC - visas, legislation harmonisation; common procedures, visa issuance authorisation, etc, terminology, category of persons, free movement within the EU, special rules for family members - 45'' Break - 15'' Presentation on Visa Code - type of visas and validity, third country nationals needing a visa (Annex), structure of the annex, uniform visa directive, security features of the visa, types of documents on which visa can be affixed, VIS - purpose, operational management, functioning and data protection legislation - 45'' Break - 15'' Presentation on Visa Code -EU legal framework for issuing visas at EU external borders, EU legal framework for issuing visas at EU external borders; data protection procedures in accordance with the Visa Code and EU-related legislation - 45'' Break - 15'' Activity 2 Introduction to the subject - 10'' Presentation on Visa Code Handbook - provisions regarding visas in border control as stipulated in the Visa Code Handbook and process of visa examination, taking into consideration the conditions of entry - 35'' Break - 15'' Presentation on Visa Code Handbook - visa issuance at a BCP conditions and procedures, visas issued to seafarers in transit; modification of a visa - 45'' Break - 15'' Activity 3 Exercise (Part 1) - describe all security features (1-8) and data to be completed (9-16) in a visa sticker - 20 minutes Exercise (Part 1) - case studies; the trainees should be divided into groups; each group should get a case - 5 minutes to solve it and 3 to 4 to present it - 20 minutes Closure and feedback - 5 minutes Exercise: issuing and revoking a visa (2+2 hours)		

Learner Support and Feedback to learners

Provided during the last activity

Assessment

The LOs of this Session are assessed in:

Learning material

Essential

- Convention implementing the Schengen Agreement of 14 June 1985 between the Governments of the States of the Benelux Economic Union, the Federal Republic of Germany and the French Republic on the gradual abolition of checks at their common borders, signed at Schengen on 19 June 1990 (OJ L 239, 22.9.2000, p. 19);
- 94/795/JHA: Council Decision of 30 November 1994 on a joint action adopted by the Council on the basis of Article K.3.2.b of the Treaty on European Union concerning travel facilities for school pupils from third countries resident in a Member State (OJ L 327, 19.12.1994, p. 1);
- Council Regulation (EC) No 1683/95 of 29 May 1995 laying down a uniform format for visas (OJ L 164, 14.7.1995, p. 1) as amended by Council Regulation (EC) No 334/2002 of 18 February 2002 amending Council Regulation (EC) No 1683/95 of 29 May 1995 laying down a uniform format for visas (OJ L 53, 23.2.2002, p. 7);
- Decision 2119/98/EC of the European Parliament and of the Council of 24 September 1998 setting up a network for the epidemiological surveillance and control of communicable diseases in the Community (OJ L268, 3.10.1998, p. 1)
- Charter of Fundamental Rights of the European Union (OJ C 364, 18.12.2000, p. 1);
- Regulation (EU) No 2018/1806 of the European Parliament and of the Council of 14 November 2018 listing the third countries whose nationals must be in possession of visas when crossing the external borders and those whose nationals are exempt from that requirement (codification) OJ L 303 of 28.11.2018, p. 39);
- Council Regulation No 1030/2002 of 13 June 2002 laying down a uniform format for residence permits for third-country nationals (OJ L 157, 15.6.2002, p. 1);
- Council Regulation (EC) No 693/2003 of 14 April 2003 establishing a specific Facilitated Transit Document (FTD), a Facilitated Rail Transit Document (FRTD) and amending the Common Consular Instructions and the Common Manual (OJ L 099, 17.4.2003, p. 8);
- Council Regulation (EC) No 694/2003 of 14 April 2003 on uniform formats for Facilitated Transit Documents (FTD) and Facilitated Rail Transit Documents (FRTD) provided for in Regulation (EC) No 693/2003 (OJ L 99, 17.4.2003, p. 15);
- Council Decision of 8 March 2004 concerning the conclusion of the Memorandum of Understanding between the European Community and the National Tourism Administration of the People's Republic of China on visa and
130
related issues concerning tourist groups from the People's Republic of China (ADS) (OJ L 83, 20.3.2004, p. 12);
- Council Directive 2004/38/EC of the European Parliament and the Council of 29 April 2004 on the right of citizens of the Union and their family members to move and reside freely within the territory of the Member States (corrigendum OJ L 229, 29.6.2004, p. 35);
- Regulation No 399/2016 of 9 March 2016 of the European Parliament and of the Council establishing a Union Code on the rules governing the movement of persons across borders (Schengen Borders Code) (OJ L 77, 23.3.2016, p. 1);
- Decision No 896/2006 of the European Parliament and of the Council of 14 June 2006 establishing a simplified regime for the control of persons at the external borders based on the unilateral recognition by the Member States of certain residence permits issued by Switzerland and Liechtenstein for the purpose of transit through their territory (OJ L 167, 20.6.2006, p. 8);
- Regulation (EC) No 1931/2006 of the European Parliament and of the Council of 20 December 2006 laying down rules on local border traffic at the external land borders of the Member States and amending the provisions of the Schengen Convention (OJ L 405, 30.12.2006, p. 1; corrigendum OJ L 29, 3.2.2007, p. 3);
- Decision No 582/2008/EC of the European Parliament and of the Council of 17 June 2008 introducing a simplified regime for the control of persons at the external borders based on the unilateral recognition by Bulgaria, Cyprus and Romania of certain documents as equivalent to

their national visas for the purposes of transit through their territories (OJ L 161, 20.6.2008, p. 30);

- Regulation (EC) No 810/2009 of the European Parliament and of the Council of 13 July 2009 establishing a Community Code on Visas (Visa Code) (OJ L 243, 15.9.2009, p. 1);
- Regulation 265 (EU) 265/2010 of the European Parliament and of the Council of 25 March 2010 amending the Convention Implementing the Schengen Agreement and Regulation (EC) No 562/2006 as regards movement of persons with a long-stay visa (OJ L 85, 31.3.2010, p. 1);

Regulation 810/2009
Visa Code Handbook
Council Regulation (EC) No 1683/95 laying down a uniform format for visas
Data protection Directive 679/2016
Recommended

Note:

Document control sheet

Version No	Date	Author(s)	Description of change

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