



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL HOME AFFAIRS

Directorate C: Schengen  
Unit C.4: Internal Security Fund

Brussels, 11 March 2013

HOME/C4/MK

**Subject: Call for tender HOME/2012/EBFX/PR/1001**  
**"Study on the feasibility of the creation of a European System of Border Guards to control the external borders of the Union"**

Following a request for clarifications concerning the above mentioned tender, please find the following information (questions and replies):

**Question 1:**

With respect to Chapter IV.2.2. Technical and professional capacity – References required - “Demonstrated ability to work in 5 EU languages” – can this requirement be covered by the proposed experts, cumulated?

***Answer of the Commission:***

This requirement is covered by the team performing the study, including as well the experts of the team participating in the field work.

**Question 2:**

With respect to Chapter IV.2.2. Technical and professional capacity – References required - What does the contracting authority understand by “ability to work with representatives of different Member States”?

***Answer of the Commission:***

The work with representatives of different Member States includes the tasks that are listed on the page 8 of the Tender Specifications.

**Question 3:**

Is it a requirement to present together with the tender the references issued by the clients for the activity of the experts?

***Answer of the Commission:***

The reference of the clients of the experts is not required to be listed. However, the experts should provide detailed curriculum vitae as mentioned in IV.2.2. of the Tender Specifications.

**Question 4:**

Is it a requirement to present references for the previous services of the same type provided (references from Clients for the projects carried out by the Tenderer)?

***Answer of the Commission:***

As stated in IV.2.2. of the Tender Specifications it is a requirement.

**Question 5:**

In Annex 5 - Simplified Balance Sheet, there is a table at the top of the template provided, in which tenderers are asked to specify:

- Total value of contract
- EC pre-financing / EC intermediary payments
- Duration of contract (in years)

Could you please specify and explain what data are required to be provided to each of those points?

***Answer of the Commission:***

Following information should be provided:

- Total value of contract – fixed price stated in the Annex 6
- EC pre-financing / EC intermediary payments – not applicable
- Duration of contract (in years) – proposed duration of the tasks by the Contractor, however, as stated in I.5 of the Tender Specifications, the duration of the tasks shall not exceed ten months.

**Question 6:**

In Annex 5 - Simplified Balance Sheet and Simplified Profit & Loss, we assume it is possible to provide data in other currency than EUR? We would like to ask you for confirmation.

***Answer of the Commission:***

The data can be provided in other currency than EUR. However, we encourage the Contractors to provide these data in EUR.

**Question 7:**

As regards Annex 6 - Financial offer form. In case of a subject matter expert, with a valuable and relevant experience, however, without a university master degree which is required for Senior and Junior Experts as specified in point IV.2.2 of the Tender Specifications, how should we present such a person and the related price/cost in the Financial offer form (especially in relation to the column “Level of expertise”)?

***Answer of the Commission:***

It is the Contractor's responsibility to correctly present the information in the Financial offer form. Any necessary additional information shall be accordingly presented in the form.